



# Electronic Preferential Certificate of Origin

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## ePCO User Manual for Certificate Of Origin (CO) Module

Prepared by Dagang Net Technologies  
Issue 0.2

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# Contents

<b>Section 1.</b>	<b>Introduction .....</b>	<b>4</b>
1.1.	What is ePCO? .....	4
1.2.	Requirements to use ePCO .....	4
1.3.	Support Information .....	4
1.4.	About this publication.....	5
1.5.	Who Should Read This Publication .....	5
1.6.	DNEX ePCO Publications.....	5
<b>Section 2.</b>	<b>Getting Started With ePCO .....</b>	<b>6</b>
2.1.	Login via DNEX Portal .....	6
2.2.	Change Password.....	7
2.3.	Sign Out.....	8
2.4.	Login via Mytradelink Portal.....	9
2.5.	Log Out from myTRADELINK.....	11
<b>Section 3.</b>	<b>Advance Search And Navigation .....</b>	<b>12</b>
3.1.	Advance Search.....	12
3.2.	Additional Features .....	21
<b>Section 4.</b>	<b>Preferential Certificate of Origin (CO) .....</b>	<b>26</b>
4.1.	Certificate of Origin (CO) .....	26
4.2.	View Certificate of Origin (CO).....	26
4.3.	Applying for Certificate of Origin (CO) .....	33
4.4.	Submit Certificate of Origin .....	66
4.5.	Edit a CO Application.....	75
4.6.	Delete CO Application.....	81
4.7.	Copy CO Application.....	83

## Section 1. Introduction

### 1.1. What is ePCO?

ePCO is a web-based Certificate of Origin application and approval system, the Electronic Preferential Certificate of Origin (ePCO) is an online document that certifies the country of origin of a product. This is to satisfy customs or trade requirements and also can be used as a supporting document for the issuance of a corresponding Certificate of Origin by other authorized parties.

Its other functions include:

- Online application of Cost Analysis (CA) and Certificate of Origin (CO) forms
- Online approval by authorized party e.g. Ministry of International Trade and Industry (MITI)
- Allows online enquiry of application status

### 1.2. Requirements to use ePCO

ePCO is a web based application. Therefore, there is no installation required. All is needed are:

- User is registered with Dagang Net ePCO services
- Personal Computer / Laptop / Notebook installed with web browsers as follows:
  - Internet Explorer 9 and above
  - Mozilla Firefox version 5 and above
  - Safari version 5 and above
  - Opera version 10 and above
  - Chrome version 10 and above
- Internet Connection

### 1.3. Support Information

Should there are any issues arise from using ePCO, contact Dagang Net's Careline;



**Call Us 1300 133 133**



**Email Us [careline@dagangnet.com](mailto:careline@dagangnet.com)**

## 1.4. About this publication

This publication documents is to provide overview on how to apply for **Certificate Of Origin** for Electronic Preferential Certificate of Origin (ePCO) on normal case application in which ePCO is a part of Dagang Net Exchange services.

## 1.5. Who Should Read This Publication

This publication (or topic collection) is intended for

- Traders
- Manufacturers and
- Permit Issuing Agency

Also individuals who are responsible for

- Online application of Cost Analysis and Certificate of Origin forms

## 1.6. DNEX ePCO Publications

Get the right publications based on your ePCO service subscription by referring to the table 1.

**Table 1 - DNEX Publications List**

Publication Title	SCHEME	Document ID
<i>ePCO User Manual – Cost Analysis</i>	<i>ALL</i>	<i>DNT-SKS-UM0005</i>
<i>ePCO User Manual – Additonal Cost Analysis</i>	<i>ALL</i>	<i>DNT-SKS-UM0006</i>
<i>ePCO User Manual – Certicate of Origin</i>	<i>ALL</i>	<i>DNT-SKS-UM0007</i>
<i>ePCO User Manual – GSP Scheme</i>	<i>GSP</i>	
<i>ePCO User Manual – ATIGA Scheme</i>	<i>ATIGA</i>	
<i>ePCO User Manual – Permit Issuing Agency</i>	<i>ALL</i>	
<i>ePCO Administrator Manual</i>	<i>Not Applicable</i>	

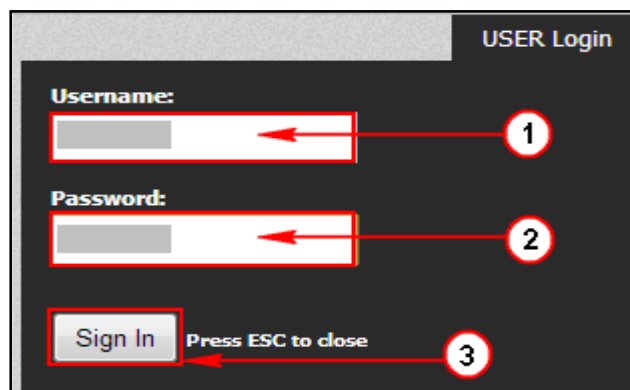
## Section 2. Getting Started With ePCO


There are two ways accessing ePCO:

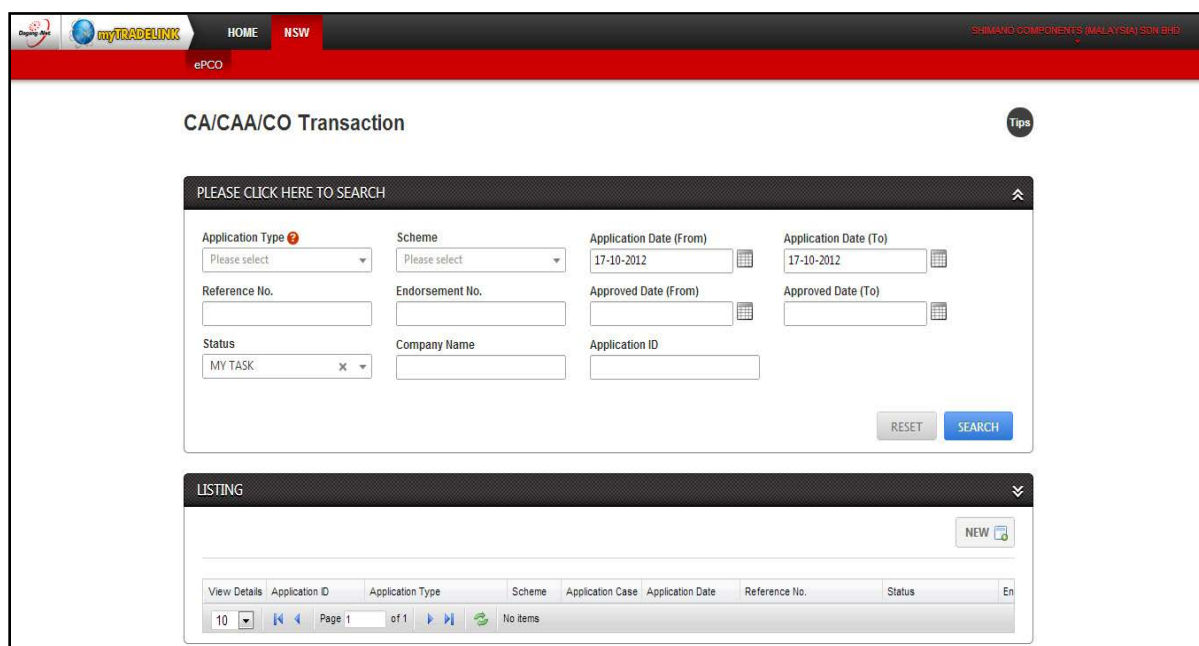
- Direct URL (<http://epco.dagangnet.com//>)
- Via myTRADELINK portal ([www.mytradelink.gov.my](http://www.mytradelink.gov.my))

### 2.1. Login via DNEX Portal

#### Step1 Enter Username and password



1. Enter your **Username** into the textbox.
2. Enter your **Password** into the textbox.
3. Click  button to proceed.
4. ePCO main screen is displayed as follows:



## 2.2. Change Password

The screenshot shows a user profile page. At the top right, the company name 'AARHUSKARLSHAMN ASIA-PACIFIC SDN BHD' is highlighted with a red box and a circled '1'. On the left, the user's name 'trduser' and ID '516423P\_01' are displayed. Below this, the company address is listed. On the right, under 'COMPANY INFO & STATUS', details like company name, business function, user roles, and accounts are shown. At the bottom left, a 'CHANGE PASSWORD' link is highlighted with a red box and a circled '2'. A 'SIGN OUT' button is at the bottom right.

1. Click Company Name at top of page in the right side.
2. Click [CHANGE PASSWORD](#) hyperlink to change your current password.
3. **Change Password** screen appear.

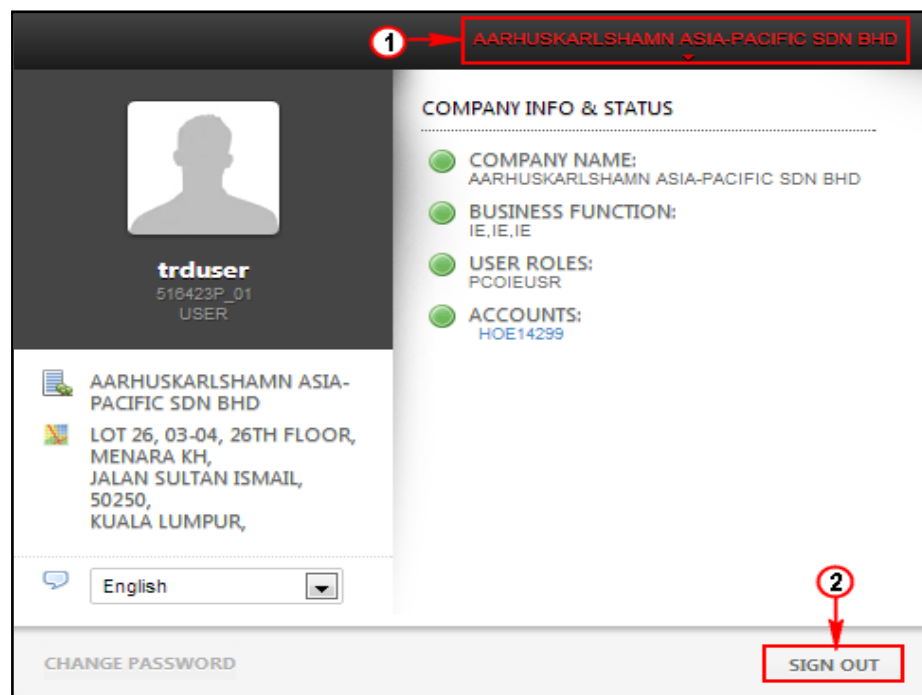
The screenshot shows a 'Change Password' form. It has two input fields: 'Password' (annotated with a circled '4') and 'Confirm Password' (annotated with a circled '5'). A blue 'SUBMIT' button is on the right, annotated with a circled '6'. The form has a red header bar with the title 'Change Password' and a close button.

4. Enter new password in the textbox
5. Re-confirm your new password.
6. Click [SUBMIT](#) button to submit.
7. Window pop up screen appears.

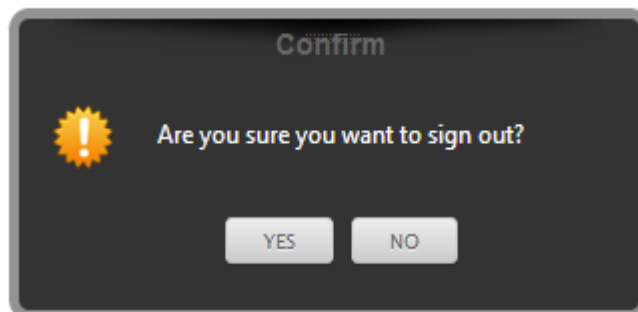
The screenshot shows a confirmation dialog box titled 'Confirm'. It contains a yellow warning icon and the text 'Are you sure you want to update this record?'. There are two buttons: 'YES' and 'NO'.

8. Click [YES](#) to confirm delete or Click [NO](#) to cancel delete.

## 2.3. Sign Out



1. Click Company Name at top of page in the right side.
2. Click  button to log out
3. Window pops up screen appear.



4. Click  to confirm delete or Click  to cancel delete.

## 2.4. Login via Mytradelink Portal

Before logging in, you must ensure that you have the correct username and password for **Single Sign-On (SSO)** at **myTRADELINK**. **ePCO** is supported by Internet Explorer 6 or higher.

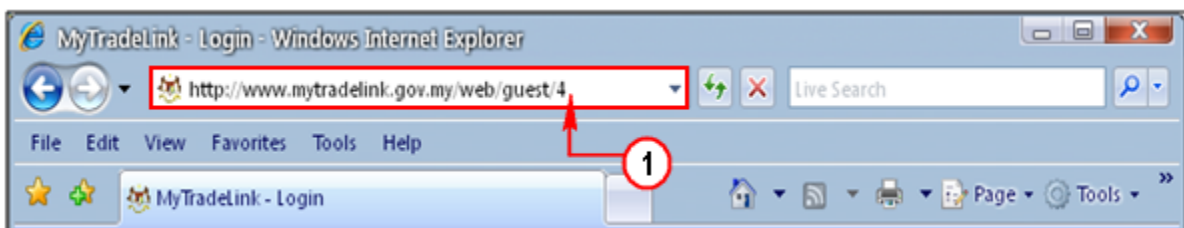
To login, please follow the steps below:

### Step1 Launch Internet Explorer



1. In your PC desktop, double click the **Internet Explorer (IE)** to launch it.

### Step 2 Enter URL (Uniform Resource Locator) At Address Bar



1. In Internet Explorer, go to address bar.
  - Enter: <http://www.mytradelink.gov.my/>

### Step 3 Disabling Pop up Blocker



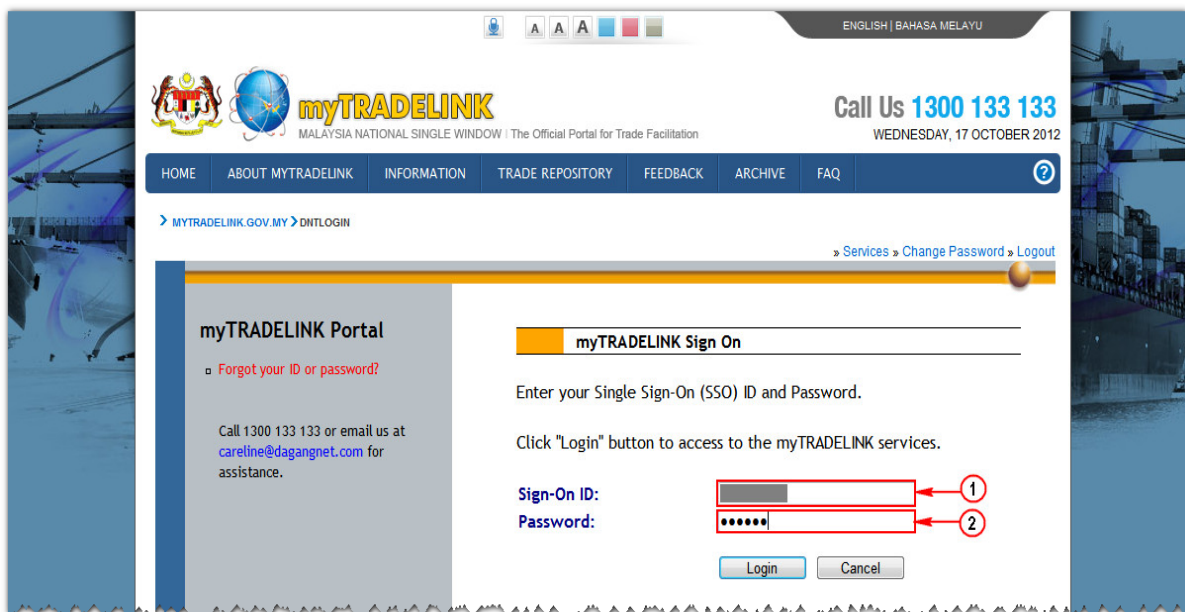
1. From the toolbar, select **Tools > Pop-up Blocker > Turn Off Pop-up Blocker** to disable the Pop-up Blocker.

## Step 4 Sign On



1. Click on **Sign On** Button

## Step 5 myTRADELINK Sign On

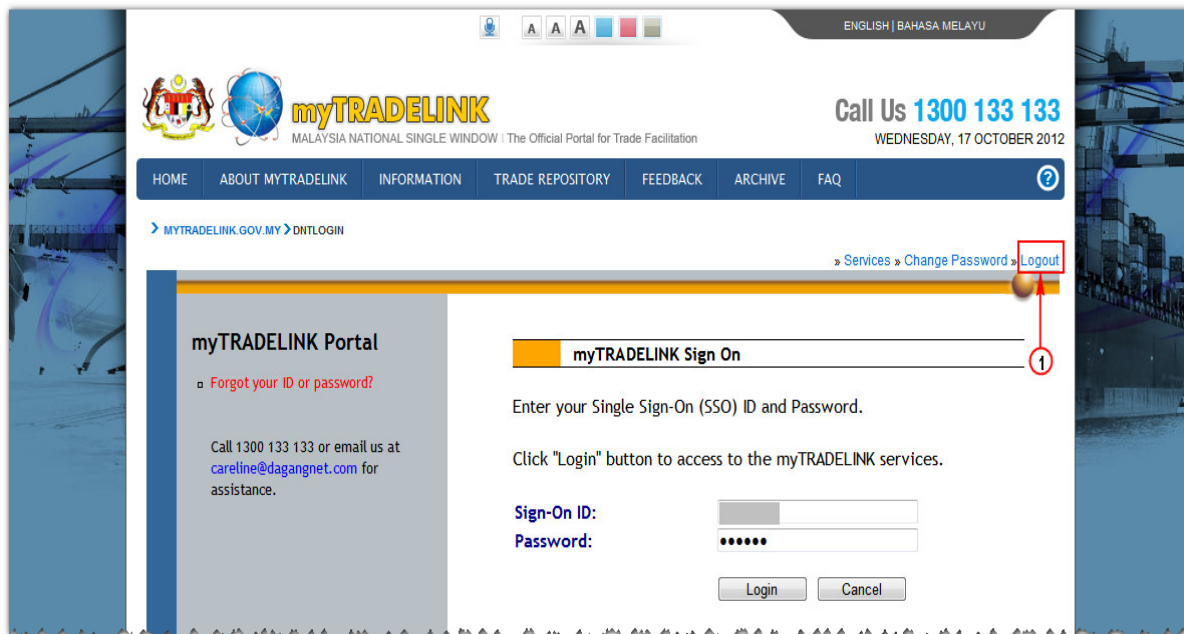


1. Enter your Sign On ID.
2. Enter your Password.

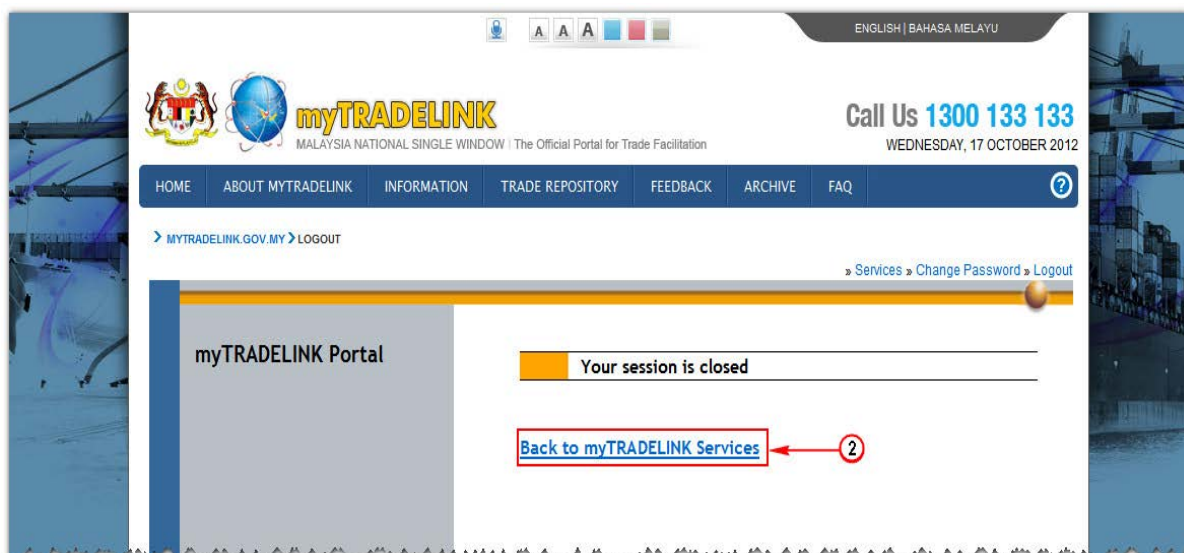
## 2.5. Log Out from myTRADELINK

Once done with the application tasks, you are advised to logout from ePCO. To logout, please follow the steps below:

### Step 1 Log Out



1. Click <Log Out> hyperlink on the myTRADELINK site to logout from myTRADELINK Single Sign On (SSO) site or click to log in again.



2. myTRADELINK will prompt "Your session is closed".
3. You may click back to myTRADELINK Services hyperlink to login again.

## Section 3. Advance Search And Navigation

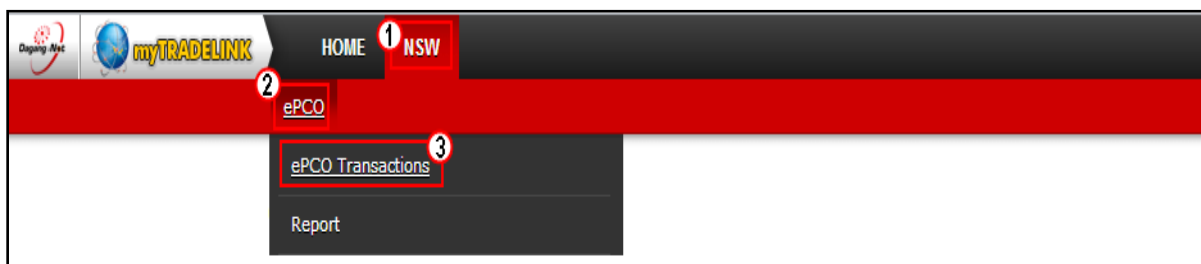
### 3.1. Advance Search

To view ePCO Transaction, please follow the steps below:

#### 3.1.1. Main Menu

The main menu above is what ePCO contains. The menu is a drop down menu and it's up to 3rd level menu. In other words, to go to ePCO Transactions page, roll mouse pointer over;

**NSW → ePCO → ePCO Transactions.**





#### Step 1 Main Menu

1. Click "NSW" hyperlink to select dropdown menu.
2. Click "ePCO" hyperlink to view sub menu.
3. Select "ePCO Transaction" to view the transaction.

#### 3.1.2. CA/ CAA/ CO Screen

A screenshot of the 'CA/CAA/CO Transaction' screen. The screen has a dark grey header with the title 'CA/CAA/CO Transaction' and a 'Tips' button. Below the header is a red bar with the text 'PLEASE CLICK HERE TO SEARCH' and a red box with a red circle with the number '1'. Below the red bar is a search form with several fields: 'Application Type' (dropdown), 'Scheme' (dropdown), 'Application Date (From)' (text), 'Application Date (To)' (text), 'Reference No.' (text), 'Endorsement No.' (text), 'Approved Date (From)' (text), 'Approved Date (To)' (text), 'Status' (dropdown), 'Company Name' (text), and 'Application ID' (text). There are 'RESET' and 'SEARCH' buttons at the bottom right. Below the search form is a dark grey bar with the text 'LISTING' and a red box with a red circle with the number '2'.

#### Step 1 Navigation Menu

1. Click  button to view the tabbed document.
2. Click  button to auto hide the screen.

### 3.1.3. Filter Status

PLEASE CLICK HERE TO SEARCH

Application Type ?

Scheme

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID

RESET SEARCH

Application Queried

Application Ready

Application Recommended for Approval

Application Rejected

Application Resubmitted

Application Submitted

Application Verified

Apply for Cancellation


Draft

MY TASK

TOP

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#### Step 1 Filter Status

1. Click the drop-down menu from *Filter Status*, as above and select option available eg: MY TASK.
2. Click **SEARCH** to display search result as follows:
3. Click  dropdown Listing to view the transaction.

PLEASE CLICK HERE TO SEARCH

Application Type ?

Scheme

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID

RESET SEARCH

LISTING

Application ID Status

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status
<a href="#">View</a>	MIT102012000211	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft
<a href="#">View</a>	MIT102012000210	FKN - New Cost Analysis	AKFTA	NORMAL			Draft
<a href="#">View</a>	MIT092012000208	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft
<a href="#">View</a>	MIT092012000207	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft
<a href="#">View</a>	MIT092012000205	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft
<a href="#">View</a>	MIT092012000204	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft
<a href="#">View</a>	MIT092012000203	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft
<a href="#">View</a>	MIT092012000202	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft
<a href="#">View</a>	MIT092012000201	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft
<a href="#">View</a>	MIT092012000200	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft

10 Page 1 of 7 Displaying 1 to 10 of 63 items

### 3.1.4. Filter by Application Date

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme Please select

Reference No.

Status MY TASK x

Endorsement No.

Company Name

Application ID

Application Date (From) 05-10-2012

Application Date (To) 05-10-2012

Approved Date (From)

Approved Date (To)

Application ID

SEARCH

LISTING

#### Step 1 Filter Application Date

1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.
6. Click button to view the result.

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme Please select

Reference No.

Status Application Approved x

Endorsement No.

Company Name

Application ID

Application Date (From) 14-10-2011

Application Date (To) 05-10-2012

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH

LISTING


Application Date

Application Type	Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date
IGA - Form D	ATIGA	NORMAL	18/06/2012	CPT-CCF-W-120618-KL-0289	Application Approved	KL-516423P-295946	19/06/2012
IGA - Form D	ATIGA	NORMAL	18/06/2012	CPT-CCF-W-120616-KL-0118	Application Approved	KL-516423P-295514	18/06/2012
IGA - Form D	ATIGA	NORMAL	18/06/2012	CPT-CCF-W-120618-KL-0330	Application Approved	KL-516423P-296047	19/06/2012
IGA - Form D	ATIGA	NORMAL	08/06/2012	CPT-CCF-W-120608-KL-0226	Application Approved	KL-516423P-293101	11/06/2012
IGA - Form D	ATIGA	NORMAL	08/06/2012	CPT-CCF-W-120608-KL-0223	Application Approved	KL-516423P-293098	11/06/2012
IGA - Form D	ATIGA	NORMAL	08/06/2012	CPT-CCF-W-120608-KL-0176	Application Approved	KL-516423P-293038	11/06/2012
IGA - Form D	ATIGA	NORMAL	05/06/2012	CPT-CCF-W-120605-KL-0095	Application Approved	KL-516423P-291490	06/06/2012
IGA - Form D	ATIGA	NORMAL	25/05/2012	CPT-CCF-W-120525-KL-0063	Application Approved	KL-516423P-287635	25/05/2012
IGA - Form D	ATIGA	NORMAL	31/05/2012	CPT-CCF-W-120531-KL-0251	Application Approved	KL-516423P-290194	01/06/2012
IGA - Form D	ATIGA	NORMAL	31/05/2012	CPT-CCF-W-120531-KL-0252	Application Approved	KL-516423P-290197	01/06/2012

10 Page 1 of 30 Displaying 1 to 10 of 294 items

### 3.1.5. Filter By Scheme


PLEASE CLICK HERE TO SEARCH


Application Type  Please select


Reference No.


Status Please select

Scheme Please select

Application Date (From)  

Application Date (To)  


Approved Date (From)  

Approved Date (To)  



Application ID

RESET SEARCH


LISTING

NEW 

#### Step 1 Filter by Scheme


1. Click the Scheme  dropdown menu for options.
2. Choose any Scheme required eg: AANZFTA
3. Click  button to search the result.

PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Reference No.


Status Please select


Scheme AANZFTA 


Endorsement No.

Company Name

Application Date (From)  

Application Date (To)  


Approved Date (From)  











Approved Date (To)  

Application ID

RESET SEARCH

LISTING

NEW 

	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
	MIT052012693211	FAF - Form AANZ	AANZFTA	NORMAL	29/05/2012	FAU-FAF-W-120529-KL-000024	Application Approved	KL
	MIT052012690753	FAF - Form AANZ	AANZFTA	NORMAL	28/05/2012	FAU-FAF-W-120528-KL-000022	Application Approved	KL
	MIT062012706797	FAF - Form AANZ	AANZFTA	NORMAL	13/06/2012	FAU-FAF-W-120613-KL-000003	Application Approved	KL
	MIT022012591829	FAF - Form AANZ	AANZFTA	NORMAL	28/02/2012	FAU-FAF-W-120228-KL-000007	Application Approved	KL
	MIT032012609722	FAF - Form AANZ	AANZFTA	NORMAL	15/03/2012	FAU-FAF-W-120315-KL-000002	Application Approved	KL
	MIT032012598393	FAF - Form AANZ	AANZFTA	NORMAL	19/03/2012	FAU-FAF-W-120319-KL-000020	Application Approved	KL
	MIT032012613002	FAF - Form AANZ	AANZFTA	NORMAL	19/03/2012	FAU-FAF-W-120319-KL-000017	Application Approved	KL
	MIT042012632407	FAF - Form AANZ	AANZFTA	NORMAL	04/04/2012	FAU-FAF-W-120404-KL-000011	Application Approved	KL
	MIT042012636268	FAF - Form AANZ	AANZFTA	NORMAL	09/04/2012	FAU-FAF-W-120409-KL-000027	Application Approved	KL
	MIT022012587147	FAF - Form AANZ	AANZFTA	NORMAL	27/02/2012	FAU-FAF-W-120227-KL-000012	Application Approved	KL

10 Page 1 of 2 Displaying 1 to 10 of 16 items

### 3.1.6. By Application Type

PLEASE CLICK HERE TO SEARCH

Application Type ? 1

Please select

Addition Cost Analysis

Certificate of Origin

**Cost Analysis** 2

Scheme

Please select

Application Date (From)

Application Date (To)

Endorsement No.

Approved Date (From)

Approved Date (To)


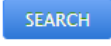
Company Name

Application ID

RESET

**SEARCH** 3

#### Step 1 Filter by Application Type

1. Click the Application Type  dropdown menu for options.
2. Choose any Application Type required eg: **Cost Analysis**.
  - Cost Analysis (CA)
  - Certificate of Origin (CO)
  - Additional Cost Analysis (CAA)
3. Click  button to search the result

PLEASE CLICK HERE TO SEARCH

Application Type ? x Cost Analysis

Reference No.

Status

Please select

Scheme

AANZFTA x

Application Date (From)

Application Date (To)

Endorsement No.

Approved Date (From)

Approved Date (To)

Company Name

Application ID

RESET

**SEARCH**

LISTING

Application Type

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT012012546454	FAN - New Cost Analysis	AANZFTA	NORMAL	10/01/2012	FAU-FAN-W-120110-KL-000005	Application Approved	AA
<a href="#">View</a>	MIT012012543119	FAN - New Cost Analysis	AANZFTA	NORMAL	10/01/2012	FAU-FAN-W-120110-KL-000003	Application Approved	AA
<a href="#">View</a>	MIT012012543130	FAN - New Cost Analysis	AANZFTA	NORMAL	10/01/2012	FAU-FAN-W-120110-KL-000004	Application Approved	AA

10 Page 1 of 1 Displaying 1 to 10 of 3 items

### 3.1.7. Filter By Reference No.

The Reference No. is system-generated after an application is submitted by the Trader.

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup> 1

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH 1

#### Step 1 Filter by Reference No.

1. Enter the **Reference No.** at textbox field,  
e.g: **FMJ-FJN-W-121005-KL-000000**
2. Click **SEARCH** to display search result as follows:

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup>

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH

LISTING

Reference No. NEW


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000579	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000000	Application Submitted	


10 Page 1 of 1 Displaying 1 to 10 of 1 items


### 3.1.8. Filter By Endorsement No.


The Endorsement No. is system-generated after an application is approved by the Approver.


PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Scheme  Please select


Application Date (From) 

Application Date (To) 


Reference No. 


Endorsement No. KL-516423P-295514

Approved Date (From) 

Approved Date (To) 


Status Please select

Company Name 


Application ID 


RESET SEARCH


#### Step 1 Filter by Endorsement No.


1. Enter the *Endorsement No.* at *By Endorsement No.* text box, e.g., KL-516423P-295514
2. Click  button to display search result as follows:


PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Scheme  Please select


Application Date (From) 

Application Date (To) 


Reference No. 


Endorsement No. KL-516423P-295514

Approved Date (From) 

Approved Date (To) 


Status Please select


Company Name 

Application ID 

RESET SEARCH

LISTING

Endorsement No. 

NEW 

Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry
ATIGA	NORMAL	16/06/2012	CPT-CCF-W-120618-KL-0118	Application Approved	KL-516423P-295514	18/06/2012	18/06/2012	18/06/2012

10 Page 1 of 1 Displaying 1 to 10 of 1 items

### 3.1.9. By Approved Date

PLEASE CLICK HERE TO SEARCH

Application Type Scheme Application Date (From) Application Date (To)

Reference No. Endorsement No. Approved Date (From) Approved Date (To)

Status Company Name Application ID

LISTING

NEW

SEARCH

1 2 3 4 5 6

SEPTEMBER 2012

TODAY

mon tue wed thu fri sat sun

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

September 04, 2012

#### Step 1 Filter by Approved Date

1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.
6. Click button to view the result.

PLEASE CLICK HERE TO SEARCH

Application Type Scheme Application Date (From) Application Date (To)

Reference No. Endorsement No. Approved Date (From) Approved Date (To)

Status Company Name Application ID

RESET SEARCH


LISTING






Filter Scheme Filter Approved Date


Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date
AANZFTA	NORMAL	28/05/2012	FAU-FAF-W-120528-KL-000022	Application Approved	KL-2012-AANZ-22-00197	29/05/2012	29/05/2012
AANZFTA	NORMAL	13/06/2012	FAU-FAF-W-120613-KL-000003	Application Approved	KL-2012-AANZ-22-00222	14/06/2012	14/06/2012
AANZFTA	NORMAL	29/05/2012	FAU-FAF-W-120529-KL-000024	Application Approved	KL-2012-AANZ-22-00199	30/05/2012	30/05/2012

10 Page 1 of 1 Displaying 1 to 10 of 3 items


### 3.1.10. To Reset Search Data


PLEASE CLICK HERE TO SEARCH 






Application Type 	Scheme	Application Date (From)	Application Date (To)
Cost Analysis x	AIFTA x	22-10-2012 	22-10-2012 
Reference No.	Endorsement No.	Approved Date (From)	Approved Date (To)
<input type="text"/>	<input type="text"/>	<input type="text"/> 	<input type="text"/> 
Status	Company Name	Application ID	
MY TASK x	<input type="text"/>	<input type="text"/>	

1  RESET SEARCH

#### Step 1 Reset Data

1. Click  button to reset all the data in search panel.
2. Automatically all the data have been cleared.

PLEASE CLICK HERE TO SEARCH 

Application Type 	Scheme	Application Date (From)	Application Date (To)
Please select	Please select	<input type="text"/> 	<input type="text"/> 
Reference No.	Endorsement No.	Approved Date (From)	Approved Date (To)
<input type="text"/>	<input type="text"/>	<input type="text"/> 	<input type="text"/> 
Status	Company Name	Application ID	
Please select	<input type="text"/>	<input type="text"/>	

RESET SEARCH

## 3.2. Additional Features

There are 5 additional features in *View CA / CO Transactions* screen:

### 3.2.1. Number of transaction display


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT052012682486	FKF- Form AK	AKFTA	NORMAL	21/05/2012	FAK-FKF-W-120521-KL-0028	Apply for Cancellation	KL

#### Step 1 Number of Transaction display






1. Select a number from the  drop down list box. The above transactions are searched with the following criteria:
  - Click Filter *Scheme* drop down list and select **AKFTA**
  - Click Filter *Status* drop down list and select **My Tasks**
2. Select Number of transaction display
3. Click [Show](#) to display search result as follows:

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000601	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000600	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000599	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000598	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000597	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000592	ATIGA Additional Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000585	ATIGA New Cost Analysis	ATIGA	NORMAL		CPT-CCN-W-120427-KL-0010	Draft	
<a href="#">View</a>	MIT102012000584	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT102012000582	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT102012000578	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

### 3.2.2. Page Number Layout

LISTING								
NEW 								
View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000429	FKF- Form AK	AKFTA	EXHIBITION			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000417	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000413	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000400	ATIGA - Form D	ATIGA			CPT-CCF-W-120920-KL-000001	Application Queried	
<a href="#">View</a>	MIT092012000395	ATIGA Additional Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000394	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

#### Step 1 Page Number

- The above transactions are searched with the following criteria:
  - Click Filter Scheme drop down list and select **ATIGA**.
  - Click Filter Status drop down list and select **My Tasks**.
- Click  dropdown to navigate to the early page number respectively.
- Click  dropdown to navigate to the previous number of page.
- You may enter manually number of page at textbox field.
- Click  dropdown to navigate to the next number of page.
- Click  dropdown to navigate to the last number of page.
- Click  dropdown to update the displaying page number.
- You may view the Displaying 31 to 40 of 56 items record here.

### 3.2.3. Sort transaction columns in Ascending or Descending order

LISTING

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

- The columns available in the *View Transactions* screen are:
  - App. ID
  - Application Type
  - Application Case
  - Application Date
  - Trader Code
  - Company Name
  - Reference No.
  - Trader Reference No.
  - Status
  - Endorsement No.
- Each column can be sorted in ascending or descending order.
- To view transactions in ascending/increasing order (smallest to largest/earliest to latest), click ; click to view transactions in descending/decreasing order (largest to smallest/latest to earliest).

LISTING

Sorted in Ascending Order (in alphabetical order)

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.
<a href="#">View</a>	MIT092012000514	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000596	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000607	FAN - New Cost Analysis	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT042012653420	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT012011286938	FCF - Form E	ACFTA	NORMAL	28/02/2011	FAC-FCF-W-110228-KL-0018	Application Queried	

10 Page 4 of 6 Displaying 31 to 40 of 55 items



### 3.2.4. Scroll horizontally

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000611	FIN - New Cost Analysis	AIFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000608	ATIGA New Cost Analysis	ATIGA	NORMAL		CPT-CCN-W-121005-KL-000023	Draft	KL
<a href="#">View</a>	MIT102012000606	GCN - New Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000605	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000604	FKN - New Cost Analysis	AKFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000603	FPN - New Cost Analysis	MPCEPA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000602	FAN - New Cost Analysis	AANZFTA	NORMAL		FAU-FAN-W-120331-JB-000001	Draft	AA
<a href="#">View</a>	MIT102012000594	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000001	Application Submitted	
<a href="#">View</a>	MIT102012000583	ATIGA New Cost Analysis	ATIGA	NORMAL	05/10/2012	CPT-CCN-W-121005-KL-000023	Application Approved	KL
<a href="#">View</a>	MIT102012000575	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

1. Click  arrow to view to end of raw table transaction or click  arrow to view the first line transaction.
2. You also can scroll arrow horizontally to view all the data.

LISTING

NEW

Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry Date	Trader Ref.
			Draft					
		CPT-CCN-W-121005-KL-000023	Draft	KL-201210-CCN-192825A				
			Draft					
			Draft					
			Draft					
		FAU-FAN-W-120331-JB-000001	Draft	AANZFTA-192825A-0010				20120323-AAN
05/10/2012		FMJ-FJN-W-121005-KL-000001	Application Submitted					
05/10/2012		CPT-CCN-W-121005-KL-000023	Application Approved	KL-201210-CCN-192825A				
			Draft					

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

### 3.2.5. Top of Page

The screenshot shows a web application interface with a table titled "LISTING". The table has columns: View Details, Application ID, Application Type, Scheme, Application Case, Application Date, Reference No., Status, and En. The table contains 10 rows of data. Below the table, there is a pagination bar showing "Page 1 of 130" and "Displaying 1 to 10 of 130 items". A red circle highlights the "TOP" button in the pagination bar.

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000718	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000717	FFA - Additional Brand / Model	AJCEP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000716	FCN - New Cost Analysis	ACFTA	NORMAL	22/10/2012	FAC-FCN-W-121022-KL-000004	Application Submitted	
<a href="#">View</a>	MIT102012000715	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000713	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000712	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000710	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000709	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000708	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000707	GCN - New Cost Analysis	GSP	NORMAL			Draft	

Page 1 of 130 Displaying 1 to 10 of 130 items

TOP

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1. Click [TOP](#) button to go to top of page.
2. Automatically the page will directly go to top of page.

The screenshot shows a web application interface with a search form and a table titled "LISTING". The search form has fields for Application Type, Scheme, Application Date (From/To), Reference No., Endorsement No., Approved Date (From/To), Status, Company Name, and Application ID. There are "RESET" and "SEARCH" buttons. The table has columns: View Details, Application ID, Application Type, Scheme, Application Case, Application Date, Reference No., Status, and En. The table contains 3 rows of data.

CA/CAA/CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type ? Please select

Scheme Please select

Application Date (From) Application Date (To)

Reference No. Endorsement No. Approved Date (From) Approved Date (To)

Status Please select Company Name Application ID

RESET SEARCH

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000235	FCN - New Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000234	FCN - New Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000233	FCN - New Cost Analysis	ACFTA	NORMAL			Draft	

## Section 4. Preferential Certificate of Origin (CO)

### 4.1. Certificate of Origin (CO)

Traders may submit 3 types of the applications to the MITI officers, this module will focus on:

- Cost Analysis (CA)
- Cost Analysis - Additional Brand / Model (CAA)
- **Preferential Certificate of Origin (CO)**

### 4.2. View Certificate of Origin (CO)

The applications with statuses below are for viewing only:

- Application Submitted
- Application Checked
- Application Verified
- Application Recommended for Approval
- Application Approved
- Application Rejected
- Application Resubmitted
- Application Cancelled

## Step 1 View Certificate of Origin (CO)

**CA/CAA/CO Transaction** Tips

PLEASE CLICK HERE TO SEARCH

**Application Type** Certificate of Origin 2

**Status** Application Submitted 5

**Scheme** ACFTA 3

**Application Date (From)** Application Date (To)

**Approved Date (From)** Approved Date (To)

**Application ID** Application ID

**RESET** SEARCH 7

Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En	
CF - Form E	ACFTA	NORMAL	08/11/2012	FAC-FCF-W-121108-KL-000003	Application Submitted		
CF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0021	Application Submitted		
CF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0022	Application Submitted		
View	MIT062012717152	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0036	Application Submitted
View	MIT062012717153	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0037	Application Submitted
View	MIT062012717154	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0026	Application Submitted
View	MIT062012717136	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0031	Application Submitted
View	MIT062012717150	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0035	Application Submitted
View	MIT062012717158	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0039	Application Submitted
View	MIT062012717145	FCF - Form E	ACFTA	NORMAL	19/06/2012	FAC-FCF-W-120619-JB-0033	Application Submitted

Page 1 of 3 Displaying 1 to 10 of 22 items

1. Click filter Application Type Application Type dropdown to select application type requested.
2. Choose any Application Type. Eg: **Certificate of Origin**
3. Click filter scheme Scheme dropdown to select scheme requested.
4. Choose any scheme. Eg: **ACFTA**
5. Click filter Status Status dropdown to select application status.
6. Select application Status. Eg: **Application Submitted**.
7. Click SEARCH button to view results.
8. Click View button to display view Certificate of Origin as screen below;

**Certificate of Origin- ACFTA [ MIT112012000959 ]**
[BACK TO MAIN](#)

**Company Details**

Company Name  
SHIMANO COMPONENTS (MALA)

ROC / ROB No.  
192823A

Choose Branch Address  
LOT 4550, LORONG A-16

PEKAN NENAS

PONTIAN

Telephone No. (Mobile)  
07-6996291

Postcode  
81500

Telephone No. (Office)  
07-6991599

City  
JOHOR BAHRU

Fax No.  
07-6996291

State  
JOHOR

Email

Country

Trader Reference No.  
FAC-FCF-W-121108-KL-000003

**LC Address**

Company Name  
SHIMANO COMPONENTS (P

Company Address  
14324

234234

234234

**Finished Product**

[View Details](#)

Finished Product ID FAC-FA-120112-000923	Tariff Desc. Bicycle Part	Tariff Code 871489900	Brand / Model Click Here	Manufacturer SHIMANO COMPONENTS	Origin Criteria X	Origin 100
---	------------------------------	--------------------------	-----------------------------	------------------------------------	----------------------	---------------

**Attached Document**

[ATTACH DOCUMENT](#)

Action	Document Name	File Code
<a href="#">View</a>	MIT112012000959_1.pdf	PCO_RIV
<a href="#">View</a>	MIT112012000959_2.pdf	PCO_RL_RND_0
<a href="#">View</a>	MIT112012000959_3.pdf	PCO_KP_RND_0

**Good Consigned To (Consignee's Name,Address,Country)**

Company Name  
JSGADSEMNASI

ROC / ROB No.  
1742123

Company Address  
ASASFSAF

SFSAF

SAFSAF

Telephone No. (Mobile)  
212353523465

Postcode  
54546

Telephone No. (Office)  
346263623

City  
SAFAFF

Fax No.  
5326262

State  
FUDFGE

Email  
EDG@UGDF.COM

Country  
INDONESIA

**Agent Profile (Agent Name,Address,Country)**

Company Name  
DSAFFSZDFVDXVC

ROC / ROB No.  
453243

Company Address  
ZFSDFSDF

FDSFSDSF

FSDFSDFFSD

Telephone No. (Mobile)  
214441

Postcode  
441214

Telephone No. (Office)  
424124214

City  
42DFSDFSDF

Fax No.  
42123421

State  
JOHOR

Email  
22SDFSDFDGSFD.COM

Country  
DSGFSG55

**Means of Transport and Route (As far as known)**

Vessel's Name / Air Craft, etc  
DGSFSDGS

Feeder Vessel's Name  
DSGDSG

Mode of Transport  
MAIL

Export Date  
21/11/2012

Port of Discharge  
IDADB - ADANG BAY

Port of Discharge (For LC)  
DSGD

**Record of Certificate of Origin**

**Contact Person**

Name  
CHIA CHIN SENG

Designation  
MANAGING DIRECTOR

IC / Passport No.  
600411-01-3573

Telephone No.  
2142141

**Declaration Details**

**Preferred Branch of Application Processing**  
Kuala Lumpur

Name  
EDFSZFSDGVSDF

Designation  
DSDGDSG

IC / Passport No.  
324325235235

Telephone No.  
523235235

Email  
3525234@FGSRDG.COM

Date  
13/11/2012

K2 Registration No.  
RWQR3

Trader Remarks

Undertaking by Exporter to Submit the bill of Lading / Airway Bill / Endorsed Custom Declaration Form For the Issuance of Form E Prior To Exporting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and The Copy of Issued Form E: 15/11/2012

The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to (Importing Country)

**Transaction Type**

☐ Third Party Invoicing

☐ Exhibition

☒ Issue Retroactively

☐ Movement Certification

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type	Response From
08/11/2012	10:39:09	Application Submitted			TRADER	refuser

Status  
Application Submitted

[Application Submitted](#)

[PREVIEW](#)

**Print Option**


☐ Print Importing Country HS Code

☐ Print Exporting Country HS Code

[PRINT](#)

Page 28  
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ePCO User Manual- Normal Case  
DNT-SKS-UM0007 - EPCO User Manual (Certificate of Origin)

  
Dagang Net

## Step 2 View Finished Product

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Origin Criteria	Origin
<a href="#">View</a>	FAC-FP-120112-000923	Bicycle Part	871496900	<a href="#">Click Here</a>	SHIMANO COMPONENTS	X	100

1. Click [View](#) button to view Finished Product details screen.
2. Click [Click Here](#) hyperlink to view the brand /model.

**BRAND / MODEL**  
 GEAR SET

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Origin Criteria	Origin
<a href="#">View</a>	FAC-FP-120112-000923	Bicycle Part	871496900	<a href="#">Click Here</a>	SHIMANO COMPONENTS	X	100

3. As you can see the pop up result will appear at top of page.

### a. Finish Product Screen

**Certificate of Origin- ACFTA [ MIT112012000959 ]**

BACK TO MAIN

Finished Product - **FAC-FP-120112-000923**

Back Finished Product Raw Material

Please choose existing finished product from the button below

Tariff Code 871496900	Tariff Desc Bicycle Part	Tariff UOM UNT	Finished Product Ref ID
Origin Criteria X	Brand / Model GEAR SET		
Approved Importing Country CHINA			
Applied Importing Country Choose Country			
Importing Country - HS Code	Unit of Measurement (UOM) APZ - OUNCE GB,US(31,10348 G)(SYN.T	FOB Value (MYR) 171623	
Other FOB Value 122	Other FOB (Foreign Currency) BND - BNDOLLAR		
Manufacturer ROB / ROC No. 192825A	Manufacturer SHIMANO COMPONENTS (M) SDI		
Address LOT 4550, LORONG A-16 PEKAN NENAS			
Post Code 81500	City PONTIAN	State JOHOR	Country MALAYSIA
Contact Person ZURAINI BINTI ABU TAHIR	Email zuraini@scm.shimano.com.sg	Telephone No. 07-6896304	Fax No. 07-6896391

UPDATE

**Invoice Details**

Invoice Number	Invoice Date	Action
717272	14-11-2012	

**Package Details**

Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action
ihqqwghw	12	BAG, PAPER, MULTI-W	1222	good	

## b. Raw Material

**Certificate of Origin- ACFTA [ MIT112012000959 ]**

[BACK TO MAIN](#)

Finished Product - FAC-FP-120112-000923

[Back](#) [Finished Product](#) [Raw Material](#) **b**

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%
M	FCM131 42T CG GEAR	MALAYSIA	871496900	PENINSULA	PPS284FCT	LOCAL	4.4500	85.5800

Sub Total - Local	4.4500	85.5800
Sub Total - Asean	0.0000	0.0000
Sub Total - Imported	0.0000	0.0000
Sub Total	4.4500	85.5800

	Value	%
Total Material Cost (Local, ASEAN & Imported)	4.4500	85.5800
Labour Cost	0.0000	0.0000
Overhead Cost (Direct + Indirect)	0.7020	13.5000
Others Cost (If Available)	0.0000	0.0000
Total Product Cost	5.1520	99.0800
Profit	0.0480	0.9200
FOB Price	5.2000	100.0000

Remarks

Local - Raw material obtained from local company or manufacturer|Imported- Raw material obtained from the Importation from Non-ASEAN countries|ASEAN- Raw material obtained from the Importation from ASEAN countries using Form E or declaration of origin;(Brunei,Indonesia,Philippines,Singapore,Thailand,Vietnam,Laos,Myanmar,Cambodia)

## Step 3 Attachment

**Attached Document**

**a**

**b** [ATTACH DOCUMENT](#)

Action	Document Name	Files Code
<a href="#">View</a>	MIT112012000959_1.pdf	PCO_INV
<a href="#">View</a>	MIT112012000959_2.pdf	PCO_BL_IND_0
<a href="#">View</a>	MIT112012000959_3.pdf	PCO_K2_IND_0

1. You can view the attachment by;

- Click [ATTACH DOCUMENT](#) button to view the document.
- Click [View](#) button to view the document.
  - The attachment automatically appears the preview.

Upload Document	
MIT112012000959_1.pdf	PCO_INV
MIT112012000959_2.pdf	PCO_BL_IND_0
MIT112012000959_3.pdf	PCO_K2_IND_0

**Notes**

- The maximum file size for uploads is **2 MB**
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)

1. You may view the document by click at hyperlink.
2. Click button to close the screen.

#### Step 4 Print Section

**Print Option**

Print Importing Country HS Code ☒

Print Exporting Country HS Code ☐

**PRINT**

1. Click button to print the application submitted.
2. DNEXT Print screen appear.

**DNEXT PRINT™ - Google Chrome**

**Preview** Printer: KONICA MINOLTA 211 **Print** Print Properties

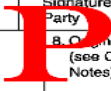

v1.0.0

3. Click button to view the Form E.


Preview

100%

**ORIGINAL**

<b>1. Products consigned from (Exporter's business name, address, country)</b> COMPANY TRADER Abcd 123 12312 312312312			Reference No.  <b>ASEAN-CHINA FREE TRADE AREA PREFERENTIAL TARIFF CERTIFICATE OF ORIGIN</b> (Combined Declaration and Certificate)  Issued In <u>MA</u> <u>LA</u> (Country) See Overleaf Notes		
<b>2. Products consigned to (Consignee's name, address, country)</b> safsfdf fvfdf xcvxcvbcx cxvxcvbcx, 24214, cxvxcvbcx, dgfdsgdg, INDONESIA			<b>4. For Official Use</b> <input type="checkbox"/> Preferential Treatment Given <input type="checkbox"/> Preferential Treatment Not Given (Please state reason/s)		
<b>3. Means of transport and route (as far as known)</b>  <b>Departure date</b> 15 November 2012 by MAIL  <b>Vessel's name/Aircraft etc.</b> SDGSDGSDG GDSDGDG  <b>Port of Discharge</b> IDAMQ - AMBON - MALUCAS			<b>Signature of Authorised Signatory of the Importing Party</b> <div style="text-align: center;">  </div>		
<b>5. Item number</b>	<b>6. Marks and numbers on packages</b>	<b>7. Number and type of packages, description of products (including quantity where appropriate and HS number of the Importing Party)</b>	<b>8. Origin criteria (see Overleaf Notes)</b>	<b>9. Gross weight or other quantity and value (FOB)</b>	<b>10. Number and date of invoices</b>
1.	wewqqpdx22	234, XJ good IMPORTING COUNTRY HS CODE 151620990	WO	2342 null nullnull	23144223 15/11/2012
<div style="text-align: center;">  </div>			TOTAL : 2342 null nullnull		
<b>11. Declaration by the exporter</b> The undersigned hereby declares that the above details and statement are correct; that all the products were produced in <u>MALAYSIA</u> (Country)  and that they comply with the origin requirements specified for these products in the Rules of Origin for the ACFTA for the products exported to <u>INDONESIA</u> (Importing Country)  WILAYAH PERSEKUTUAN 08 November 2012 AA... SHAMN ASIA-PACIFIC SDN BHD Place and date, signature of authorised signatory			<b>12. Certification</b> It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct.   <div style="text-align: center;"> <b>for Secretary General Ministry of International Trade and Malaysia</b>          Kuala Lumpur and 08 November 2012          FAC-FCF-W-121108-KL-000004           Place and date, signature and stamp of certifying authority       </div>		
<b>13.</b> <input type="checkbox"/> Issued Retroactively <input type="checkbox"/> Exhibition <input type="checkbox"/> Movement Certificate <input type="checkbox"/> Third Party Invoicing					


Page 1 of 1

4. Click  button to print the attachment.

### 4.3. Applying for Certificate of Origin (CO)

#### Step 1 Create New Certificate of Origin

PLEASE CLICK HERE TO SEARCH

Application Type  Please select

Scheme Please select


Application Date (From) Application Date (To)

Reference No. Endorsement No. Approved Date (From) Approved Date (To)

Status Please select Company Name Application ID

RESET SEARCH

LISTING


1 NEW 


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT112012000964	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT112012000963	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT112012000962	TCF - Form TEXTILE	TEXTILE	NORMAL	08/11/2012	TXT-TCF-W-121108-KL-000004	Application Submitted	
<a href="#">View</a>	MIT112012000961	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT112012000960	FCF - Form E	ACFTA	NORMAL	08/11/2012	FAC-FCF-W-121108-KL-000004	Application Submitted	
<a href="#">View</a>	MIT112012000958	TCF - Form TEXTILE	TEXTILE	NORMAL	07/11/2012	TXT-TCF-W-121107-KL-000002	Application Submitted	
<a href="#">View</a>	MIT112012000957	TCF - Form TEXTILE	TEXTILE	NORMAL	07/11/2012	TXT-TCF-W-121107-KL-000001	Application Submitted	
<a href="#">View</a>	MIT112012000956	TCF - Form TEXTILE	TEXTILE	NORMAL	08/11/2012	TXT-TCF-W-121108-KL-000003	Application Submitted	
<a href="#">View</a>	MIT112012000955	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT112012000954	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	


10 Page 1 of 136 Displaying 1 to 10 of 1354 items

1. Click  button to apply new CO.

Please Provide Application Type and Scheme

Application Type  Certificate of Origin

Scheme  ACFTA

Application Case  NORMAL

5 SUBMIT

2. Click  dropdown to select application Type. Eg: co

Certificate of Origin


1

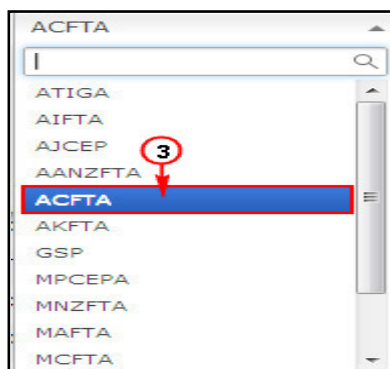
2

Addition Cost Analysis

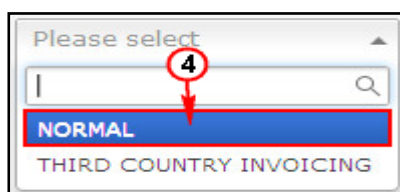
Certificate of Origin

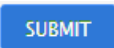
Cost Analysis

3. Click  dropdown to select Scheme. Eg: **ACFTA**



4. Click  dropdown to select Application Case. Eg: **Normal**



5. Click  to create CO.
6. **Finish Product** screen appear.

**Certificate of Origin- ACFTA**

[BACK TO MAIN](#)

**Finished Product**

[Finished Product](#) [Next](#)

Please choose existing finished product from the button below

Tariff Code	Tariff Desc	Tariff UOM	Finished Product Ref ID
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Origin Criteria	<input type="text"/>		
Brand / Model	<input type="text"/>		
Approved Importing Country	<input type="text"/>		
Applied Importing Country	<input type="text"/>		
Importing Country - HS Code	Unit of Measurement (UOM)	FOB Value (MYR)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Other FOB Value	Other FOB (Foreign Currency)		
<input type="text"/>	<input type="text"/>		
Manufacturer ROB / ROC No.	Manufacturer		
<input type="text"/>	<input type="text"/>		
Address			
<input type="text"/>			
Post Code	City	State	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact Person	Email	Telephone No.	Fax No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[CHOOSE FROM EXISTING FINISHED PRODUCT](#) [SAVE](#)

**Invoice Details**

Invoice Number	Invoice Date	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Package Details**

Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Step 2 Choose From Existing Finish Product

Finished Product
Next

Please choose existing finished product from the button below

Tariff Code

Origin Criteria

Brand / Model

Approved Importing Country

Applied Importing Country

Importing Country - HS Code

Other FOB Value

Manufacturer ROB / ROC No.

Address

Post Code

Contact Person

Tariff Desc

Unit of Measurement (UOM)

Other FOB (Foreign Currency)

Manufacturer

City

Email

Tariff UOM

FOB Value (MYR)

State

Telephone No.

Finished Product Ref ID

Country

Fax No.

CHOOSE FROM EXISTING FINISHED PRODUCT
SAVE

Invoice Details

Invoice Number	Invoice Date	Action

Package Details

Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action

1. Click CHOOSE FROM EXISTING FINISHED PRODUCT to select existing finished product.
2. **Approved Finished Product** screen appears in shortly.

**Approved Finished Product**

Tariff Code

Finished Product ID

Tariff Desc.

Endorsement No

Manufacturer

Effective Date

RESET
SEARCH

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Or
<a href="#">Select</a>	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	AC
<a href="#">Select</a>	FAC-FCN-FP-121021-0001	HYDROGENATED PALM KERNEL	151620990	<a href="#">Click Here</a>	UNITATA BERHAD	AC
<a href="#">Select</a>	FAC-FP-101220-2088c7d1	An all vegetable speciality fat	151620970	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110415-8682b2e1	An all vegetable speciality fat	151790510	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110710-51b292fc	AN ALL VEGETABLE COCOA BI	151790510	<a href="#">Click Here</a>	Unitata Berhad	Sh
<a href="#">Select</a>	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111124-000436	AN ALL-VEGETABLE SPECIALIT	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-120113-000527	An All Vegetable Speciality Fat	151620990	<a href="#">Click Here</a>	Unitata Berhad	X

10
Page 1 of 2
Displaying 1 to 10 of 14 items

### Step 3 Search Existing Finished Product

**Approved Finished Product**

**a** Tariff Code  
**b** Tariff Desc.  
**c** Manufacturer  
**d** Finished Product ID  
Endorsement No  
Effective Date

**e** **SEARCH** (RESET button also present)

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	<b>g</b> Click Here	Unitata Berhad	AC
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNEL	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	Click Here	Unitata Berhad	X
Select	FAC-FP-110718-51b292fc	AN ALL VEGETABLE COCOA BI	151790510	Click Here	Unitata Berhad	Si
Select	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	Click Here	Unitata Berhad	X
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-111124-000436	AN ALL-VEGETABLE SPECIALIT	151620960	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fa	151620990	Click Here	Unitata Berhad	X

**f** 10 Page 1 of 2 Displaying 1 to 10 of 14 items

1. Tariff Code can be search / display by:
  - a. **Tariff Code:** Enter code of tariff here.
  - b. **Tariff Description:** Enter tariff description.
  - c. **Manufacturer:** Enter manufacturer details
  - d. **Finished Product ID:** Enter finished product ID.
  - e. **Search:** Click search button to view details
  - f. **Page Navigation:** You may navigate to the previous or next page respectively.
  - g. **Click Here** : Click this button to view brand/ Model.

### a. Tariff Code

**Approved Finished Product**

1. Enter text box field with Tariff Code. Eg: 151620990

Tariff Code: 151620990

Tariff Desc.:

Manufacturer:

Finished Product ID:

Endorsement No:

Effective Date:

RESET SEARCH 2. Click SEARCH button to search the result.

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNEL	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si

10 Page 1 of 1 Displaying 1 to 10 of 6 items

1. Enter textbox field with Tariff Code. Eg: 151620990

2. Click SEARCH button to search the result.

**Approved Finished Product**

Tariff Code: 151620990

Tariff Desc.:

Manufacturer:

Finished Product ID:

Endorsement No:

Effective Date:

Tariff Code

RESET SEARCH

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNE	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si

10 Page 1 of 1 Displaying 1 to 10 of 6 items

## b. Tariff Description

**Approved Finished Product**

1

Tariff Code:

Tariff Desc.:

Manufacturer:

Finished Product ID:

Endorsement No:

Effective Date:

RESET SEARCH

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNEL	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Sil

10 Page 1 of 1 Displaying 1 to 10 of 6 items

1. Enter textbox field with Tariff Description. Eg:  
**Hydrogenated Palm Oil.**
2. Click **SEARCH** button to search the result.

**Approved Finished Product**

Tariff Code:

Tariff Desc.:

Manufacturer:

Finished Product ID:

Endorsement No:

Effective Date:

RESET SEARCH

Tariff Desc

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Sil

10 Page 1 of 1 Displaying 1 to 10 of 3 items

### c. Manufacturer

**Approved Finished Product**

1

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

RESET SEARCH

2

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si

10 Page 1 of 1 Displaying 1 to 10 of 3 items

1. Enter textbox field with Manufacturer. Eg: **Unitata Berhad**
2. Click **SEARCH** button to search the result.

**Approved Finished Product**

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

Manufacturer SEARCH

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
Select	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si

10 Page 1 of 1 Displaying 1 to 10 of 3 items

#### d. Finish Product ID

**Approved Finished Product**

Tariff Code  Tariff Desc.  Manufacturer

Finished Product ID  Endorsement No  Effective Date

RESET SEARCH

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Or
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Ac
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si

Page 1 of 1 Displaying 1 to 10 of 3 items

1. Enter textbox field with Finish ID. Eg: **FAC-FP-120423-000865**
2. Click **SEARCH** button to search the result.

**Approved Finished Product**

Tariff Code  Tariff Desc.  Manufacturer

Finished Product ID  Endorsement No  Effective Date

RESET SEARCH

**Finish Product ID**

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Or
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X

Page 1 of 1 Displaying 1 to 10 of 1 items

#### Step 4 Additional features in Certificate Of origin (CO)

There are 4 additional features in Certificate of Origin screen:

- View brand / Model
- Number of Finished Products displayed
- Page navigation
- Sort finished products columns in Ascending or Descending order

##### a. Number of Finished Products Displayed

The screenshot shows the 'Approved Finished Product' screen. At the top, there are input fields for Tariff Code, Tariff Desc., Manufacturer, Finished Product ID, Endorsement No, and Effective Date. Below these are 'RESET' and 'SEARCH' buttons. A table lists finished products with columns: View Details, Finished Product ID, Tariff Desc, Tariff Code, Brand / Model, Manufacturer, and Origin. The 'Brand / Model' column contains 'Click Here' buttons. A red circle with the number '1' points to the first 'Click Here' button. At the bottom, there is a pagination bar showing 'Page 1 of 2' and 'Displaying 1 to 10 of 14 items'.

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Origin
Select	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FCN-FP-121021-0001	HYDROGENATED PALM KERNEL	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	Click Here	Unitata Berhad	X
Select	FAC-FP-110718-51b292fc	AN ALL VEGETABLE COCOA BI	151790510	Click Here	Unitata Berhad	Si
Select	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	Click Here	Unitata Berhad	X
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-111124-000436	AN ALL-VEGETABLE SPECIALIT	151620960	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X

- Click [Click Here](#) button to view the **brand / Model** screen.

The screenshot shows the 'BRAND / MODEL' pop-up screen. It has a title bar 'BRAND / MODEL' and a text area displaying 'Akopol CO 32'. Below the text area are input fields for Tariff Code, Tariff Desc., and Manufacturer.

- Brand / model pop up screen appear at top of page.

## b. Number of Finished Products Displayed

**Approved Finished Product**

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
<a href="#">Select</a>	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	AC
<a href="#">Select</a>	FAC-FCN-FP-121021-0001	HYDROGENATED PALM KERNEL	151620990	<a href="#">Click Here</a>	UNITATA BERHAD	AC
<a href="#">Select</a>	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110718-51b292fc	AN ALL VEGETABLE COCOA BI	151790510	<a href="#">Click Here</a>	Unitata Berhad	Si
<a href="#">Select</a>	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111124-000436	AN ALL-VEGETABLE SPECIALIT	151620960	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	<a href="#">Click Here</a>	Unitata Berhad	X

10    Page 1 of 2 Displaying 1 to 10 of 14 items

1. Select a number from the  drop down list box.
2. The result will appear automatically.

## c. Page Navigation






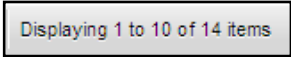
**Approved Finished Product**

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	On
<a href="#">Select</a>	FAC-FCN-FP-121011-0001	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	AC
<a href="#">Select</a>	FAC-FCN-FP-121021-0001	HYDROGENATED PALM KERNEL	151620990	<a href="#">Click Here</a>	UNITATA BERHAD	AC
<a href="#">Select</a>	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-110718-51b292fc	AN ALL VEGETABLE COCOA BI	151790510	<a href="#">Click Here</a>	Unitata Berhad	Si
<a href="#">Select</a>	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-111124-000436	AN ALL-VEG <b>e</b> BLE SPECIALIT	151620960	<a href="#">Click Here</a>	Unitata Berhad	X
<a href="#">Select</a>	FAC-FP-120113-000927	An All <b>d</b> table Sp <b>f</b> ity Fat	151620990	<a href="#">Click Here</a>	Unitata Berhad	X

**a** **b** **c** **d** **e** **f** **g** 10    Page 1 of 2 Displaying 1 to 10 of 14 items

1. The above transactions are searched with the following criteria:
  - a. Click  dropdown to navigate to the early page number respectively.
  - b. Click  dropdown to navigate to the previous number of page.
  - c. You may enter manually number of page at textbox field.
  - d. Click  dropdown to navigate to the next number of page.
  - e. Click  dropdown to navigate to the last number of page.
  - f. Click  dropdown to update the displaying page number.
  - g. You may view the  record here.

**d. Sort transaction columns in Ascending or Descending order**

1. The columns available in the *Certificate of Origin* screen are:
  - a. Finished Product ID
  - b. Tariff Desc
  - c. Tariff Code
  - d. Tariff UOM
  - e. Manufacturer
  - f. Address 1
2. Each column can be sorted in ascending or descending order.
3. Click once at the header of Tariff Desc column, the Tariff Desc will be displayed in **Ascending** order; click again and they will be displayed in **Descending** order as follows; the other columns work in the same manner.

4. The figure below show the Tariff Desc will be displayed in ascending order in alphabetical order.

**Approved Finished Product**

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

**Sorted in ascending order (in alphabetical order)**

RESET SEARCH

View Details	Finished Product ID	Tariff Desc.	Tariff Code	Brand / Model	Manufacturer	Or
Select	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	Click Here	Unitata Berhad	X
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNEL	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	Click Here	Unitata Berhad	X
Select	FAC-FP-120118-000989	An All Vegetable Speciality Fats	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X

10 Page 1 of 2 Displaying 1 to 10 of 14 items

5. The next figure show the Tariff Desc will be sorted in descending order in opposite alphabetical order.

**Approved Finished Product**

Tariff Code:  Tariff Desc.:  Manufacturer:

Finished Product ID:  Endorsement No:  Effective Date:

**Sorted in descending order (in opposite alphabetical order)**

RESET SEARCH

View Details	Finished Product ID	Tariff Desc.	Tariff Code	Brand / Model	Manufacturer	Or
Select	FAC-FP-110725-81f5f789	NBD Palm Kernel Olein	151329120	Click Here	Unitata Berhad	X
Select	FAC-FCN-FP-121011-000	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	AC
Select	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FP-120120-001035	Hydrogenated Palm Oil	151620990	Click Here	Unitata Berhad	Si
Select	FAC-FP-110301-f0011efa	Hydrogenated Palm Kernel Oil	151620990	Click Here	Unitata Berhad	X
Select	FAC-FCN-FP-121021-000	HYDROGENATED PALM KERNE	151620990	Click Here	UNITATA BERHAD	AC
Select	FAC-FP-101220-2068c7d	An all vegetable speciality fat	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-110415-6662b2e	An all vegetable speciality fat	151790510	Click Here	Unitata Berhad	X
Select	FAC-FP-120118-000989	An All Vegetable Speciality Fats	151620970	Click Here	Unitata Berhad	X
Select	FAC-FP-120113-000927	An All Vegetable Speciality Fat	151620990	Click Here	Unitata Berhad	X

10 Page 1 of 2 Displaying 1 to 10 of 14 items

## Step 5 Approved Finish Products

### a. Select approved finish product

1. Search Approved Finished Products by using the search options available on the **Certificate of Origin in Step 4 & Step 5** screens if necessary.

2. Click at a **Select** button to add a new Approved Finished Product.
3. The Finished Product text box is automatically filled once the Finish Product is selected.

4. Or you can click **CHOOSE FROM EXISTING FINISHED PRODUCT** to select other existing finished product.

5. Click **SAVE** button to save all data information.



6. Message alert appear at the top of your screen to confirm data has been saved successfully.

**Finished Product**

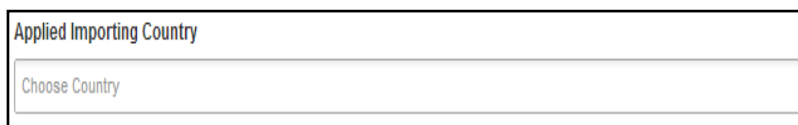
[Back](#) [Finished Product](#) [Next](#)

Please choose existing finished product from the button below

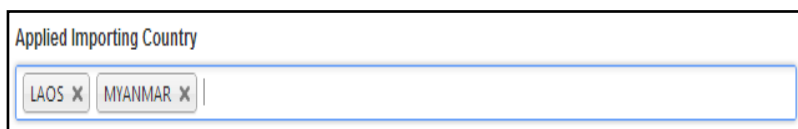
<b>Tariff Code</b> 151790510	<b>Tariff Desc</b> AN ALL VEGETABLE COCOA BUTT	<b>Tariff UOM</b> TON	<b>Finished Product Ref ID</b> FAC-FP-110718-51b292fd		
<b>Origin Criteria</b> Single Country Content					
<b>Brand / Model</b> Illexao SC70 x Illexao CB59 x					
<b>Approved Importing Country</b> CHINA					
<b>Applied Importing Country</b> Choose Country <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">b</span>					
<b>Importing Country - HS Code</b> Choose a UOM	<b>Unit of Measurement (UOM)</b> Choose a UOM	<b>FOB Value (MYR)</b> Choose a Country <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">c</span>			
<b>Other FOB Value</b> Choose a Country					
<b>Manufacturer ROB / ROC No.</b> 10769-H	<b>Manufacturer</b> Unitata Berhad				
<b>Address</b> Jendarata Estate 36009 Teluk Intan					
<b>Post Code</b> 36009	<b>City</b> Teluk Intan	<b>State</b> Perak	<b>Country</b>		
<b>Contact Person</b>	<b>Email</b>	<b>Telephone No.</b> 056411511	<b>Fax No.</b> 056411760		
<span style="border: 1px solid red; border-radius: 50%; padding: 2px;">f</span> <b>UPDATE</b>					
<b>Invoice Details</b> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">d</span>					
<b>Invoice Number</b>		<b>Invoice Date</b>	<b>Action</b>		
			<a href="#">+</a>		
<b>Package Details</b> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">e</span>					
<b>Mark of Package</b>	<b>Number of Package</b>	<b>Kind of Package</b>	<b>Quantity</b>	<b>Desc. of Goods</b>	<b>Action</b>
					<a href="#">+</a>

**b. Applied Importing Country**

1. Enter the Applied Importing Country in the textbox. Then, you can click “**enter**” in your keyboard to add Applied Importing Country into the textbox.



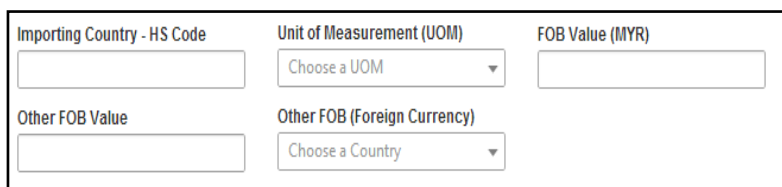
- a. You can delete the data by click the country.



- b. Data automatically deleted.

**c. FOB**

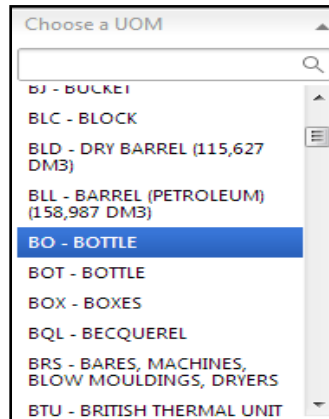
1. Enter the entire field in this section.



- a. Enter **importing Country – HS Code** field.
- b. Enter **Other FOB Value** fields.
- c. Enter **FOB Value (MYR)** field.
- d. Click dropdown to select **Other FOB (Foreign Currency)** field.



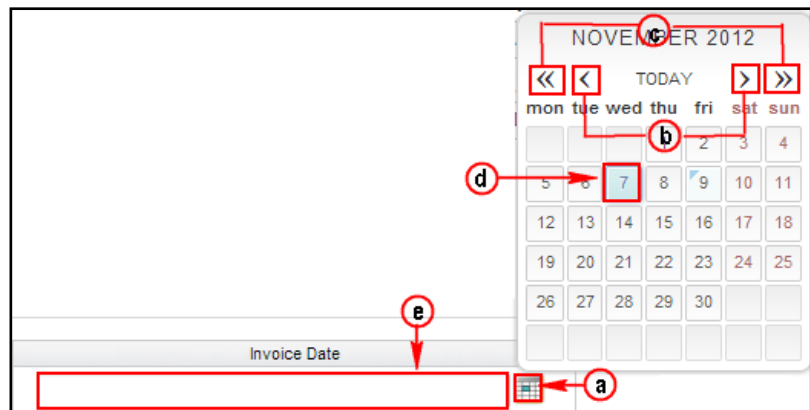
- e. Click dropdown to select **Unit of Measurement** field.



#### d. Invoice Details




#### Step 1 Add invoice Details

1. Enter **Invoice Number** field.
2. Click calendar to select **Invoice Date**.




- a. Click icon to display the Calendar.
  - b. Click or to navigate to the previous or next month.
  - c. Click or to navigate to the previous or next month.
  - d. Pick any date that you required. Ensure Application Date (To) field is later than Application Date (From) field.
  - e. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.
3. Click button to add the data of **Invoice Details** to table.

## Step 2 Update Invoice Details




Invoice Details		
Invoice Number	Invoice Date	Action
172772	10-11-2012	 
		


1. Click  button to update the **invoice Details**.

Invoice Details		
Just a moment...		
Invoice Number	Invoice Date	Action
172772	10-11-2012	 
		


2. Wait until the data update.

## Step 3 Delete Invoice Details



Invoice Details		
Invoice Number	Invoice Date	Action
172772	10-11-2012	 
		

1. Click  button to delete invoice details.
2. Message alert screen appears.


Confirm

 Are you sure to delete the item?


YES NO

3. Click  to confirm delete or Click  to cancel delete.

## e. Package Details


Package Details					
Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action
<input type="text"/>	<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>	<input type="text"/>	

### Step 1 Add Package Details




1. Enter **Mark of Package** field.
2. Enter **Number of Package** field.
3. Click  dropdown to select **Kind of Package**.

WW - INTERMEDIATE BULK CONTAINER, TEXTILE, WITH LINER  
WX - INTERMEDIATE BULK CONTAINER, TEXTILE, COATED AND LINER  
WY - INTERMEDIATE BULK CONTAINER, PLYWOOD, WITH INNER LINER  
WZ - INTERMEDIATE BULK CONTAINER, RECONSTITUTED WOOD, WITH INNER LINER  
XA - BAG, WOVEN PLASTIC, WITHOUT INNER COAT/LINER  
XB - BAG, WOVEN PLASTIC, SIFT PROOF  
XC - BAG, WOVEN PLASTIC, WATER RESISTANT  
XD - BAG, PLASTIC FILM  
**XF - BAG, TEXTILE, WITHOUT INNER COAT/LINER**  
OK - BLOCK  
VN - VEHICLE  
FB - FLEXI BAG  
RS - RACK, STEEL  
XG - BAG, TEXTILE, SIFT PROOF  
XH - BAG, TEXTILE, WATER RESISTANT  
XJ - BAG, PAPER, MULTI-WALL  
XK - BAG, PAPER, MULTI-WALL, WATER RESISTANT  
YA - COMPOSITE PACKAGING, PLASTIC RECEPTACLE IN STEEL DRUM  
YB - COMPOSITE PACKAGING, PLASTIC RECEPTACLE IN STEEL CRATE BOX

XF - BAG, TEXTILE, WITH

4. Enter **Quantity** field.
5. Enter **Desc. Of Goods** field.
6. Click  button to add the data of **Package Details** to table.

### Step 2 Update Package Details

Package Details					
Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action
package details	18272	<input type="text" value="v"/>	123	Good in condition	 
<input type="text"/>	<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>	<input type="text"/>	




1. Click  button to update the invoice Details.


 Just a moment...

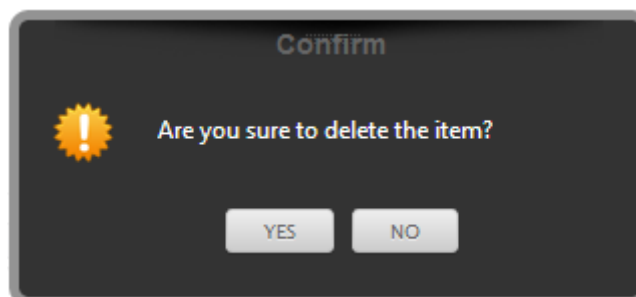
Package Details



2. Wait until the data update.

### Step 3 Delete Package Details


Package Details					
Mark of Package	Number of Package	Kind of Package	Quantity	Desc. of Goods	Action
package details	18272	<input type="text"/>	123	Good in condition	 
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

1. Click  button to delete **package details**.
2. Message alert screen appears.



3. Click  to confirm delete or Click  to cancel delete.

#### f. Update Finish Product

1. Click  button to update finish product.
2. Pop up screen appear at top of page.

Data has been updated successfully				
Post Code	City	State	Country	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Step 6 Raw Material

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#)

Finished Product - FAC-FP-111103-000235

[Back](#) [Finished Product](#) [Raw Material](#) ①

1. Click button to view Raw Material.

**Note:** You only can view this raw material. This is approved raw material from existing approved finish product.

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#) ②

Finished Product - FAC-FP-111103-000235

[Back](#) [Finished Product](#) [Raw Material](#)

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%
M	CPKO	MALAYSIA	151110000	United Planta	03110776	LOCAL	3729.0000	81.4700
M	STS-Famodan	MALAYSIA	340490900	CCM Chemic	B80078786	LOCAL	150.0000	3.2800
M	Carton	MALAYSIA	481920000	GS Paper & P	2300338313	LOCAL	84.0000	1.8300
M	Plastic	MALAYSIA	392321000	Eng Hin Plast	105973	LOCAL	13.0000	0.2800

Sub Total - Local	3976.0000	86.8600
Sub Total - Asean	0.0000	0.0000
Sub Total - Imported	0.0000	0.0000
Sub Total	3976.0000	86.8600

	Value	%
Total Material Cost (Local, ASEAN & Imported)	3976.0000	86.8600
Labour Cost	101.0000	2.2100
Overhead Cost (Direct + Indirect)	350.0000	7.6500
Others Cost (If Available)	0.0000	0.0000
Total Product Cost	4427.0000	96.7200
Profit	150.0000	3.2800
FOB Price	4577.0000	100.0000

Remarks

Local - Raw material obtained from local company or manufacturer|Imported- Raw material obtained from the Importation from Non-ASEAN countries|ASEAN- Raw material obtained from the Importation from ASEAN countries using Form E or declaration of origin;(Brunei,Indonesia,Philippines,Singapore,Thailand,Vietnam,Laos,Myanmar,Cambodia)

2. Click [BACK TO MAIN](#) button to go back main screen.

## Step 7 View and enter necessary details in *Complete Form Screen*

**CA/CAA/CO Transaction** Tips

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
View	MIT112012000969	FCF - Form E	ACFTA	NORMAL			Draft	

1. Click [View](#) button to view CO screen.
2. Certificate of Origin screen appears.

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

BACK TO MAIN

**Company Details** a

Company Name: AARHUSKARLSHAMN ASIA-PACIF ROC / ROB No.: 516423P

Company Address: Choose Branch Address

LOT 26, 03-04, 26TH FLOOR MENARA KH JALAN SULTAN ISMAIL

Telephone No. (Mobile): Postcode: 50250 Telephone No. (Office): City: KUALA LUMPUR

Fax No.: State: WILAYAH PERSEKUTUAN Email: Country:

Trader Reference No.:

LC Address

Company Name:

Company Address:

**Finished Product** b

New

View Details	Finished Product ID	Tariff Desc	Tariff Code	Brand / Model	Manufacturer	Origin Criteria	Orig
View	FAC-FP-111103-000235	Hydrogenated Palm Oil	151620990	<a href="#">Click Here</a>	Unitata Berhad	X	100

**Attached Document** c

ATTACH DOCUMENT

Action	Document Name	Files Code
--------	---------------	------------

**Good Consigned To (Consignee's Name,Address,Country)** d

Company Name: ROC / ROB No.:

Company Address:

Telephone No. (Mobile): Postcode: Telephone No. (Office): City:


Fax No.: State: Email: Country: Choose Country




3. There are 9 sections to *Complete Form* screen:
  - a. Company Details section
  - b. Finished Products section
  - c. MITI Attachment section
  - d. Goods Consigned To (Consignee's Name, Address and Country) section
  - e. Agent Profile section
  - f. Means of Transport and Route section
  - g. Record for Certificate of Origin (CO) Contact Person section
  - h. Declaration Details section
  - i. Transaction Type section

**a. View, verify and / or enter necessary details in *Company Details* Section**

The screenshot shows the 'Company Details' form. It has a title bar 'Company Details' with an up arrow icon. The form is divided into several sections. The first section, highlighted by a red box and labeled '1', contains 'Company Name' (AARHUSKARLSHAMN ASIA-PACIF) and 'ROC / ROB No.' (516423P). The second section, highlighted by a red box and labeled '2', is titled 'Company Address' and contains a 'Choose Branch Address' dropdown, 'LOT 26, 03-04, 26TH FLOOR', 'MENARA KH', 'JALAN SULTAN ISMAIL', 'Telephone No. (Mobile)', 'Postcode' (50250), 'Telephone No. (Office)', 'City' (KUALA LUMPUR), 'Fax No.', 'State' (WILAYAH PERSEKUTUAN), 'Email', 'Country', and 'Trader Reference No.'. The third section, highlighted by a red box and labeled '3', is titled 'LC Address' and contains a 'Company Name' field with a search icon and a 'Company Address' section with three text input fields.

1. You can edit **Company Name** and **ROB / ROC No.** Field.
2. Click **Company Address**  dropdown to choose **Branch Address**.

This is a close-up of the 'Company Address' dropdown menu. It shows the text 'Choose Branch Address' at the top, a search input field with a magnifying glass icon, and a list of results. The first result, 'AARHUSKARLSHAMN ASIA-PACIFIC SDN BHD', is highlighted in blue.

3. The Company Details text box is automatically filled once the Company Address is selected.
4. Click  at **LC Address**. Applicant Profile pop up will appear.

**Applicant Profile**✕

	Company Name	Address 1	Address 2	Address 3	
View Details	COMPANY TRADER	Abcd 123	12312	312312312	

Select

10

▾

⏪

⏩

Page

1

of

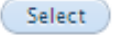
1

⏴

⏵

🔄

Displaying 1 to 10 of 1 items

5. Click on the  button to select **tariff code**.
6. The LC Address text box is automatically filled once the Applicant profile is selected.

**LC Address**

---

**Company Name**

COMPANY TRADER



---

**Company Address**

Mahakarya Trading

Jalan Semarak

Street foursquare

7. You may update further information in *Company Details* section if necessary.

**b. Add / Delete Finish Product in Certificate of Origin Screen**

1. Trader may add or delete more than 1 finished product in a new CO application.
  - a. Add another Finished Product in *Certificate Of Origin* Screen.
  2. Click  button to add another finished product details. Repeat *Step 5*.

**Note:** 1 application can only have 5 finished products added.

**Finished Product**⌵

New 

	Finished Product ID	Finished Product	Tariff Code	Brand / Model	Manufacturer	Unit	Origin Crite
View Details	FAC-FCN-FP-121014-0001	" Coffee pastes" consisting of m	210112100	<a href="#">Click Here</a>	PANTHER PRECISION	KGM	


View

Note : 1 application can only have 5 finished products added

- b. Delete 1 or more Finished Product in *Certificate of Origin* Screen.

Page 56  
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ePCO User Manual – Normal Case  
DNT-SKS-UM0007 - EPCO User Manual (Certificate of Origin)

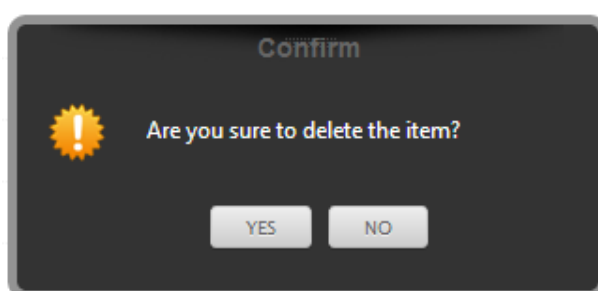


3. Scroll horizontally to the right until end of data.

ff Code	Brand / Model	Manufacturer	Unit	Origin Criteria	Origin Criteria %	Importing Country	Action
112100	<a href="#">Click Here</a>	PANTHER PRECISION	KGM		100	ID	Delete

Note : 1 application can only have 5 finished products added

4. Click [Delete](#) button to delete the data.
5. Window pop up screen appear;



6. Click [YES](#) to confirm delete or Click [NO](#) to cancel delete.

### c. Attachment Section

#### a. Attach Document

Document Name	Files Code

1. Click [ATTACH DOCUMENT](#) button to upload attachment to the application.
2. Upload Document screen appear.

**Upload Document**

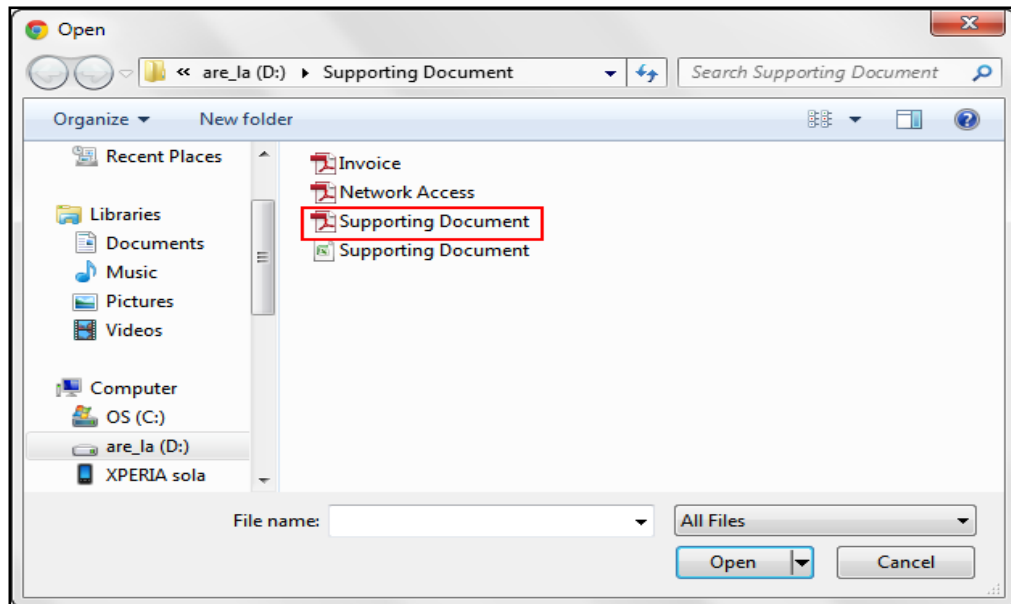
[+ Add files...](#) **IMPORTANT:** Please make sure that the first (1st) file uploaded is the Invoice, the second (2nd) upload will be the Bill of Lading/Airway Bill the Third (3rd) upload will be the Customs Declaration Form (K2) while the rest will be treated as Additional Materials.

**Notes**

- The maximum file size for uploads is 2 MB
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)

3. Click **+ Add files...** button to add files.
4. A window pop up to select files.

**Note:** The file extension supported is .JPEG, .JPG, .GIF, .TIF, .PDF, .DOC, .XLS, .DOCX, .XLSX. The maximum file size for the attachment is 2MB.



5. Select any file to upload then, click **Open** to attach a file and close pop-up window. Alternatively, click **Cancel** to exit pop-up window.

**Note:** At least 3 attachments are uploaded.



6. Click **Start** to upload the attachment or Click **Cancel** to cancel the attachment.
7. Alternately, you may click **X** to exit the screen.

## b. Delete Attachment

Upload Document



+ Add files...

IMPORTANT: Please make sure that the **first** (1st) file uploaded is the Invoice, the **second** (2nd) upload will be the Bill of Lading/Airway Bill the **Third** (3rd) upload will be the Customs Declaration Form (K2) while the rest will be treated as Additional Materials.

MIT112012000969_1.xlsx	<div>1 →  Delete</div>	PCO_K2_IND_1
MIT112012000969_1.xlsx	 Delete	PCO_INV
MIT112012000969_2.xlsx	 Delete	PCO_BL_IND_0


Notes




- The maximum file size for uploads is **2 MB**
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)


1. Click  Delete to delete attachment.
2. Click  to exit *Upload Document* screen without uploading any attachment

## c. View Attachment


Attached Document


ATTACH DOCUMENT 

Action	Document Name	Files Code	
	MIT112012000969_1.xlsx	PCO_K2_IND_1	
	MIT112012000969_1.xlsx	PCO_INV	
	MIT112012000969_2.xlsx	PCO_BL_IND_0	

1. Click  button to view the attachment.
2. The attachment screen appears shortly.

d. **Good Consigned To (Consignee's Name, Address, Country)**

Good Consigned To (Consignee's Name,Address,Country) 

Company Name   ROC / ROB No.


---


Company Address

---

Telephone No. (Mobile)  Postcode  Telephone No. (Office)  City







Fax No.  State  Email  Country

1. Click  at **Company Name**. Applicant Profile pop up will appear.

**Applicant Profile** 

ROC / ROB No.  Name

View Details	ROC / ROB No.	Applicant Name
<input type="button" value="Select"/>	20421-U	Atama Logistics (M) Sdn Bhd
<input type="button" value="Select"/>	311430-M	GATEWAY LINK-UP SDN BHD
<input type="button" value="Select"/>	428631-V	INDAH PERMAI FORWARDING S
<input type="button" value="Select"/>	311430-M	SRI BUGIS VENTURES SDN BHD
<input type="button" value="Select"/>	330055-A	Sumiso (Malaysia) Sdn Bhd
<input type="button" value="Select"/>	182079V	Tinagat Transport Sdn Bhd
<input type="button" value="Select"/>	571233-T	DANZAS AEI (MALAYSIA) SDN.
<input type="button" value="Select"/>	509848-X	Rasag Agency Sdn Bhd
<input type="button" value="Select"/>	203675-D	AIK TEONG SDN. BERHAD
<input type="button" value="Select"/>	000210328-W	AIK TEONG SDN. BERHAD

10    Page 1 of 427    Displaying 1 to 10 of 4270 items

1. Click  button to select **Company Details**.
2. The Company Address and ROB / ROC text box is automatically filled once the Applicant profile is selected.
3. Alternately, you can fill up entire textbox in Company Address section.

e. **Agent Profile (Agent Name, Address, Country)**

Agent Profile (Agent Name,Address,Country)

Company Name
ROC / ROB No.

Company Address

Telephone No. (Mobile)
Postcode
Telephone No. (Office)
City

Fax No.
State
Email
Country

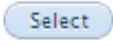
- Click  at **Company Name**. Applicant Profile pop up will appear.

Applicant Profile


ROC / ROB No.
Name


View Details
ROC / ROB No.
Applicant Name


Select	20421-U	Atama Logistics (M) Sdn Bhd
Select	311430-M	GATEWAY LINK-UP SDN BHD
Select	428631-V	INDAH PERMAI FORWARDING S
Select	311430-M	SRI BUGIS VENTURES SDN BHD
Select	330055-A	Sumiso (Malaysia) Sdn Bhd
Select	182079V	Tinagat Transport Sdn Bhd
Select	571233-T	DANZAS AEI (MALAYSIA) SDN.
Select	509848-X	Rasag Agency Sdn Bhd
Select	203675-D	AIK TEONG SDN. BERHAD
Select	000210328-W	AIK TEONG SDN. BERHAD

- Click  button to select Company Details
- The Company Address and ROB / ROC text box is automatically filled once the Applicant profile is selected.
- Alternately, you can fill up entire textbox in Company Address details section.


f. **Means of Transport and Route (As far as known)**

Means of Transport and Route (As far as known)			
Vessel's Name / Air Craft, etc <input type="text"/>	Feeder Vessel's Name <input type="text"/>	Mode of Transport Choose Transport Mode ▾	Export Date <input type="text"/> 
Port of Discharge Choose a Port ▾	Port of Discharge(For LC) <input type="text"/>		

1. Enter **Vessel's Name / Air Craft, etc** field.
2. Enter **Feeder Vessel's Name** field.
3. Click  dropdown to select **Transport Mode**. Eg: Air Transport.

Choose Transport Mode



- RAIL TRANSPORT
- ROAD TRANSPORT
- AIR TRANSPORT**
- MAIL
- MULTIMODAL TRANSPORT
- FIXED TRANSPORT INSTALLATIONS
- INLAND WATER TRANSPORT
- OTHERS
- PIPELINE (FUEL)
- MARITIME TRANSPORT

4. Click  calendar to select **Export Date**.


NOVEMBER 2012

<< < TODAY > >>

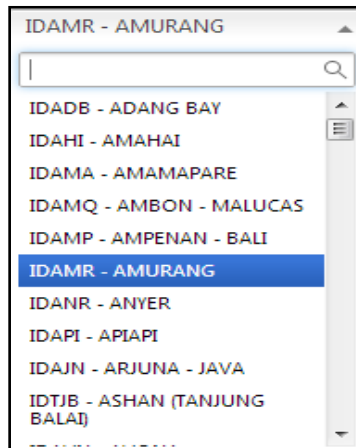
mon	tue	wed	thu	fri	sat	sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Export Date  

- a. Click icon to display the Calendar.
- b. Click or to navigate to the previous or next month.
- c. Click or to navigate to the previous or next month.
- d. Pick any date that you required. Ensure Application Date (To) field is later than Application Date (From) field.
- e. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.

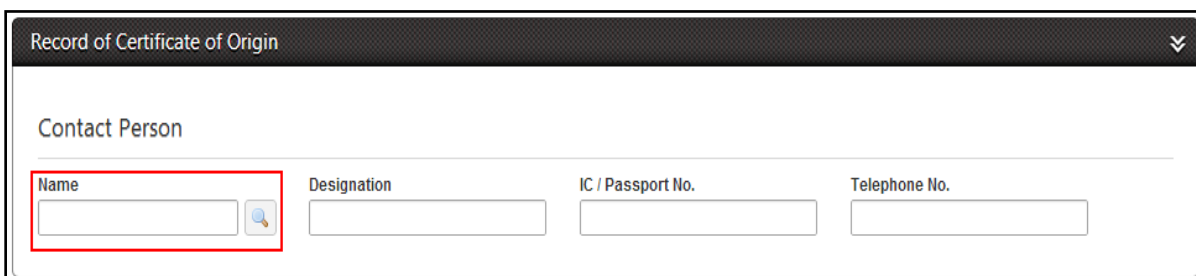
- Click  dropdown to select **Port of Discharge**.

**Note:** Port of Discharge based on Country's consignee.

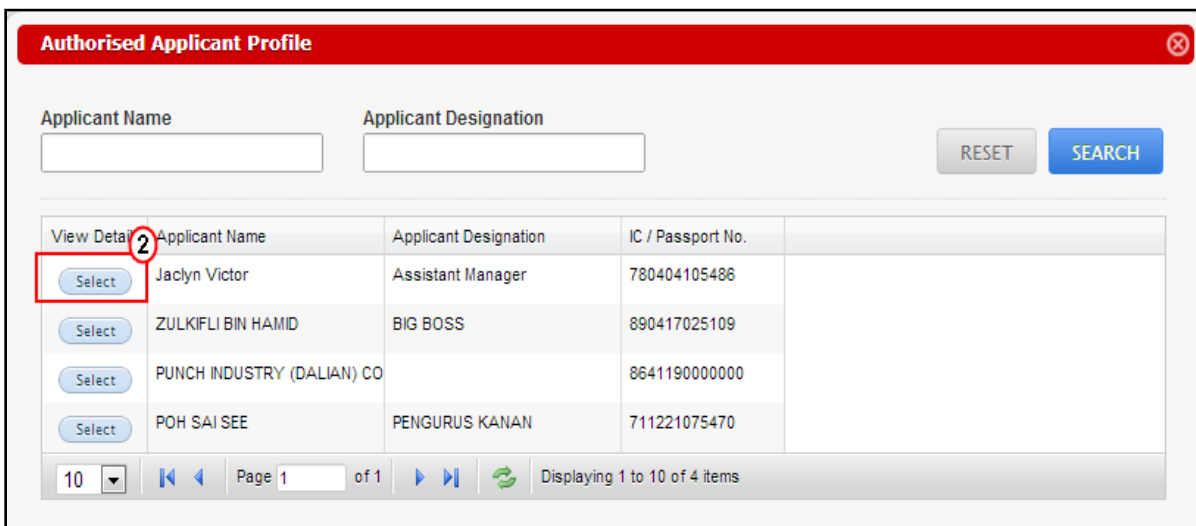


- Enter **Port of Discharge (For LC)** field.

#### g. Record of Certificate of Origin



- Click  at **Name**. Manufacturer Profile pop up will appear.



- Contact Person text box is automatically filled once the Authorised Applicant Profile is selected.

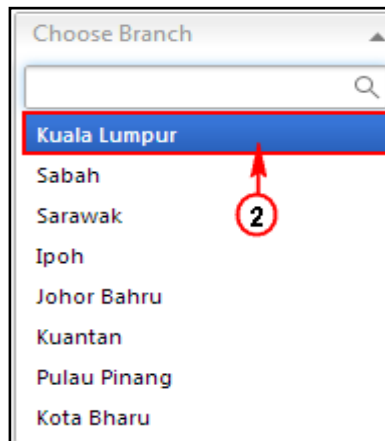
## h. Declaration Details Section

### Step 1 Preferred Branch of Application Processing



A dropdown menu with the text "Choose Branch" and a downward arrow.

1. Click **branch**  dropdown to choose branch.

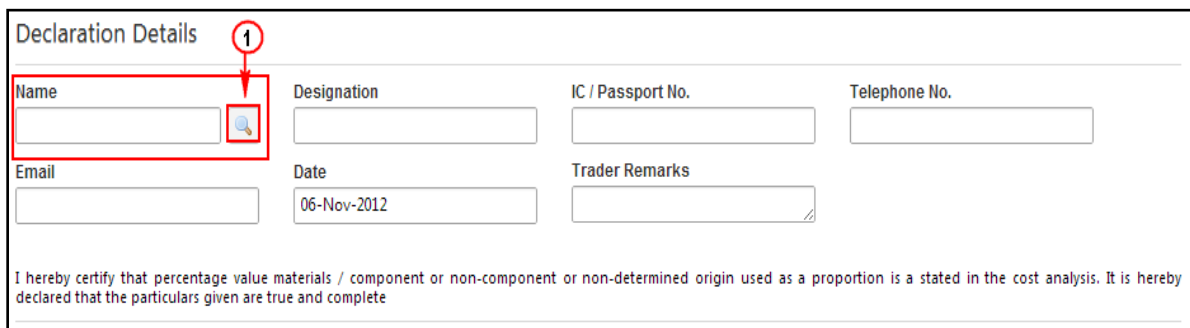


The expanded dropdown menu shows a search bar and a list of branches. "Kuala Lumpur" is highlighted with a red box and a red arrow labeled "2".

Choose Branch
Kuala Lumpur
Sabah
Sarawak
Ipoh
Johor Bahru
Kuantan
Pulau Pinang
Kota Bharu


2. Select any branch.

### Step 2 Declaration Details



The "Declaration Details" form has several fields. The "Name" field is highlighted with a red box and a red arrow labeled "1".

**Declaration Details**

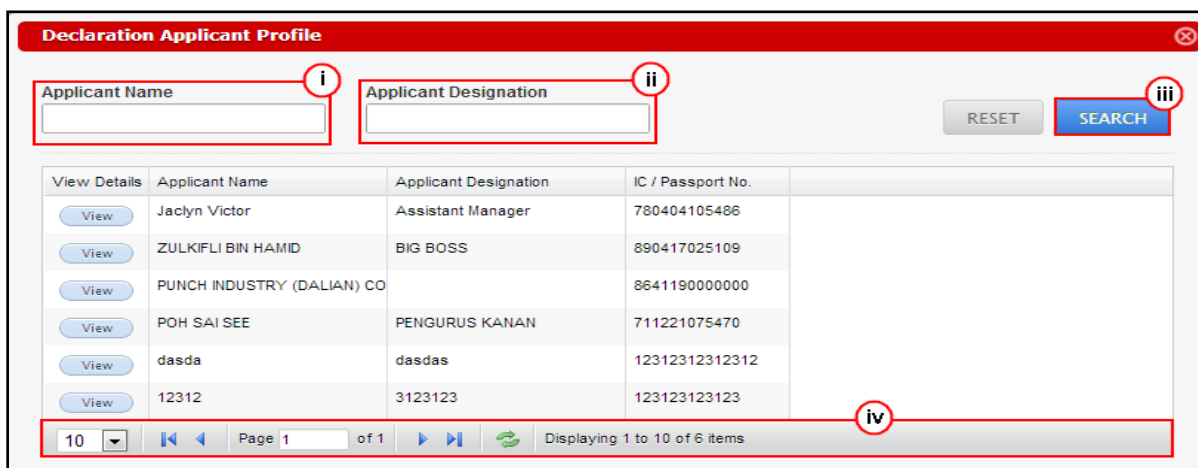
**Name**  **Designation** **IC / Passport No.** **Telephone No.**

**Email** **Date** **Trader Remarks**

06-Nov-2012

I hereby certify that percentage value materials / component or non-component or non-determined origin used as a proportion is a stated in the cost analysis. It is hereby declared that the particulars given are true and complete

3. Click . Declaration Applicant profile pop up will appear.




The "Declaration Applicant Profile" pop-up window shows a search form and a table of applicant details. The "Applicant Name" field is highlighted with a red box and a red arrow labeled "i". The "Applicant Designation" field is highlighted with a red box and a red arrow labeled "ii". The "SEARCH" button is highlighted with a red box and a red arrow labeled "iii". The table has columns for "View Details", "Applicant Name", "Applicant Designation", and "IC / Passport No.". The "Page 1 of 1" and "Displaying 1 to 10 of 6 items" are highlighted with a red box and a red arrow labeled "iv".

**Declaration Applicant Profile**

**Applicant Name** **Applicant Designation** **RESET** **SEARCH**

View Details	Applicant Name	Applicant Designation	IC / Passport No.
<a href="#">View</a>	Jaclyn Victor	Assistant Manager	780404105486
<a href="#">View</a>	ZULKIFLI BIN HAMID	BIG BOSS	890417025109
<a href="#">View</a>	PUNCH INDUSTRY (DALIAN) CO		8641190000000
<a href="#">View</a>	POH SAI SEE	PENGURUS KANAN	711221075470
<a href="#">View</a>	dasda	dasdas	12312312312312
<a href="#">View</a>	12312	3123123	123123123123

10 Page 1 of 1 Displaying 1 to 10 of 6 items

4. Declaration Applicant Profile can be search / display by:
  - a. **Applicant Name:** Enter applicant name here.
  - b. **Applicant Designation:** Enter any designation.
  - c. **Search:** Click search button to search the applicant.
  - d. **Page Navigation:** You may navigate to the previous or next page respectively.
5. Click on the  button to select **Applicant**.
6. The Applicant Designation and IC Passport text box is automatically filled once the Applicant Name is selected.
7. User may change the telephone number if necessary.
8. *Date* is automatically set to current/today's date. User is not allowed to change.
9. Enter **Trader** and **Email** fields.
10. Enter **Trader remarks** field.

Declaration Details

Preferred Branch of Application Processing

Kuala Lumpur

Declaration Details

<div>Name</div> <div>poh sai see</div>	<div>Designation</div> <div>pengurus kanan</div>	<div>IC / Passport No.</div> <div>8789093234</div>	<div>Telephone No.</div> <div>062837954</div>
<div>Email</div> <div>poh@gmail.com</div>	<div>Date</div> <div>15-11-2012</div>	<div>K2 Registration No ?</div> <div>12</div>	

Trader Remarks

remark

Undertaking by Exporter to Submit the bill of Lading / Airway Bill / Endorsed Custom Declaration Form For the Issuance of Form E Prior To Expecting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and The Copy of Issued Form E:

10-11-2012

The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to (Importing Country)

11. Click  calendar to select declaration.

#### i. Transaction Type Section

Transaction Type

☐ Third Party Invoicing
 ☒ Exhibition
 ☐ Issue Retroactively
 ☐ Movement Certification

1. Tick ☒ check box under this section to include transaction type in the form.

## 4.4. Submit Certificate of Origin

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#)

**Company Details**

Company Name: AARHUSKARLSHAMN ASIA-PACIF ROC / ROB No.: 516423P

Company Address: AARHUSKARLSHAMN ASIA-PACIF  
LOT 26, 03-04, 26TH FLOOR MENARA KH JALAN SULTAN ISMAIL

Telephone No. (Mobile): 01327108493 Postcode: 50250 Telephone No. (Office): 03-27108493 City:

Fax No.: 03-21441693 State: WILAYAH PERSEKUTUAN Email:  Country:

Email: poh@gmail.com Date: 15/11/2012 Reg. No.: 12

Trader Remarks: remark

Undertaking by Exporter to Submit the bill of Lading / Airway Bill / Endorsed Custom Declaration Form For the Issuance of Form E Prior To Expecting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and The Copy of Issued Form E: 10-11-2012

The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to (Importing Country)

**Transaction Type**

☐ Third Party Invoicing ☒ Exhibition ☐ Issue Retroactively ☐ Movement Certification

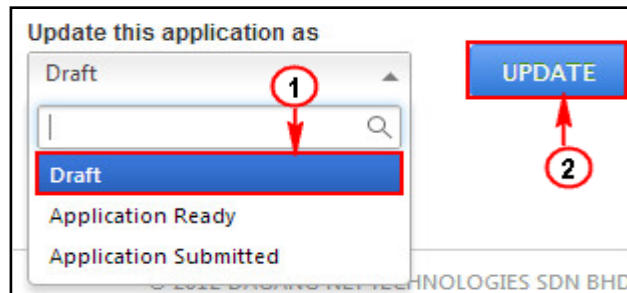
Update this application as: 1 Draft 2 UPDATE PREVIEW

1. Click  dropdown to update this application as:
  - a. As Draft
  - b. As Application Ready
  - c. As Application Submitted
2. Click  button to preview the form.

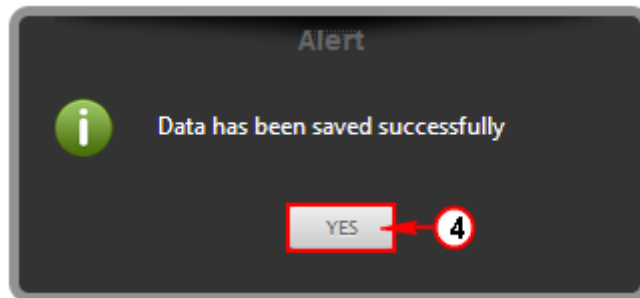
#### 4.4.1. Update as a Draft

---

##### a. Save as Draft



1. Click  dropdown to select update as **draft**.
2. Click  button to save the application.
3. Window alert screen appear;



4. Click  button to save.
5. This CO application status remains as '**Draft**'.
6. The page automatically back to Listing screen.

## b. Check Draft Status

PLEASE CLICK HERE TO SEARCH

1
Application Type ?  
Certificate of Origin x

2
Scheme  
ACFTA x

Application Date (From)
Application Date (To)

Reference No.
Endorsement No.

3
Status  
MY TASK x

Company Name
Application ID

Approved Date (From)
Approved Date (To)

RESET
4
SEARCH

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
5 View	MIT112012000969	FCF - Form E	ACFTA	NORMAL		Draft		
View	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
View	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
View	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

10 Page 1 of 1 Displaying 1 to 10 of 4 items

1. Click filters Application Type and select Certificate of Origin.
2. Click filter Scheme and select ACFTA
3. Click Status and select MY TASK
4. Click **SEARCH** to display the filtered search results; take note that the transactions are for ACFTA.
5. Click **View** button to view *FORM* screen of this application.

#### 4.4.2. Preview Form

Update this application as

Draft

UPDATE PREVIEW

1. Click **PREVIEW** button to view the form.
2. Window alert screen appear;

ORIGINAL

1. Products consigned from (Exporter's business name, address, country)  
COMPANY TRADER  
Jalan seonghaw  
wisma taunderchok  
kuala lumpur

2. Products consigned to (Consignee's name, address, country)  
Indah Permai  
4-2 JALAN MOLEK 1/12  
TAMAN MOLEK  
81100 JOHOR BAHRU, JOHOR., 75150, Indonesia, Jitra, INDONESIA

3. Means of transport and route (as far as known)  
Departure date  
08 November 2012 by AIR TRANSPORT  
Vessel's name/Aircraft etc.  
AIR ASIA  
HASJSINAJ  
Port of Discharge  
IDAMR - AMURANG

Reference No.  
ASEAN-CHINA FREE TRADE AREA  
PREFERENTIAL TARIFF  
CERTIFICATE OF ORIGIN  
(Combined Declaration and Certificate)  
FORM E  
Issued in MALAYSIA  
(Country)  
See Overleaf Notes

4. For Official Use  
☐ Preferential Treatment Given  
☐ Preferential Treatment Not Given (Please state reason/s)

Signature of Authorised Signatory of the Importing Party

5. Item number	6. Marks and numbers on packages	7. Number and type of packages, description of products (including quantity where appropriate and HS number of the Importing Party)	8. Origin criteria (see Overleaf Notes)	9. Gross weight or other quantity and value (FOB)	10. Number and date of invoices
1.	2334	45455, XG in good condition IMPORTING COUNTRY HS CODE is	WO	1234 APZ IDR37474	442325 9/11/2012
Page 1 of 1			TOTAL :	1234 APZ IDR37474	

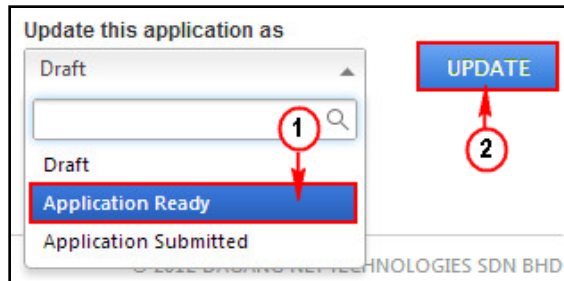
11. Declaration by the exporter  
The undersigned hereby declares that the above details and statement are correct; that the products were produced in  
MALAYSIA  
(Country)  
and that they comply with the origin requirements specified for these products in the Rules of Origin for the ACFTA for the products exported to  
INDONESIA  
(Importing Country)  
WILAYAH PERSEKUTUAN 08 November 2012  
AARIF SKAN SHAMN ASIA-PACIFIC SDN BHD  
Place and date, signature of authorised signatory

12. Certification  
It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct.  
for Secretary General  
Ministry of International Trade and Malaysia  
Kuala Lumpur and 08 November 2012  
Place and date, signature and stamp of certifying authority

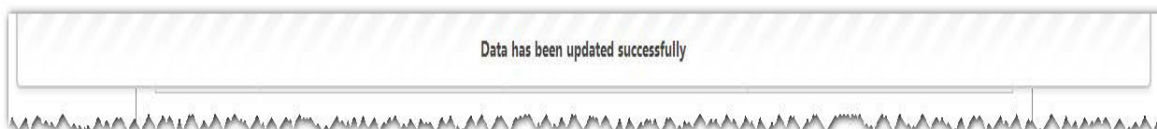
13.  
☐ Issued Retroactively ☒ Exhibition  
☐ Movement Certificate ☐ Third Party Invoicing

### 4.4.3. Update as Ready

#### a. Save as Ready

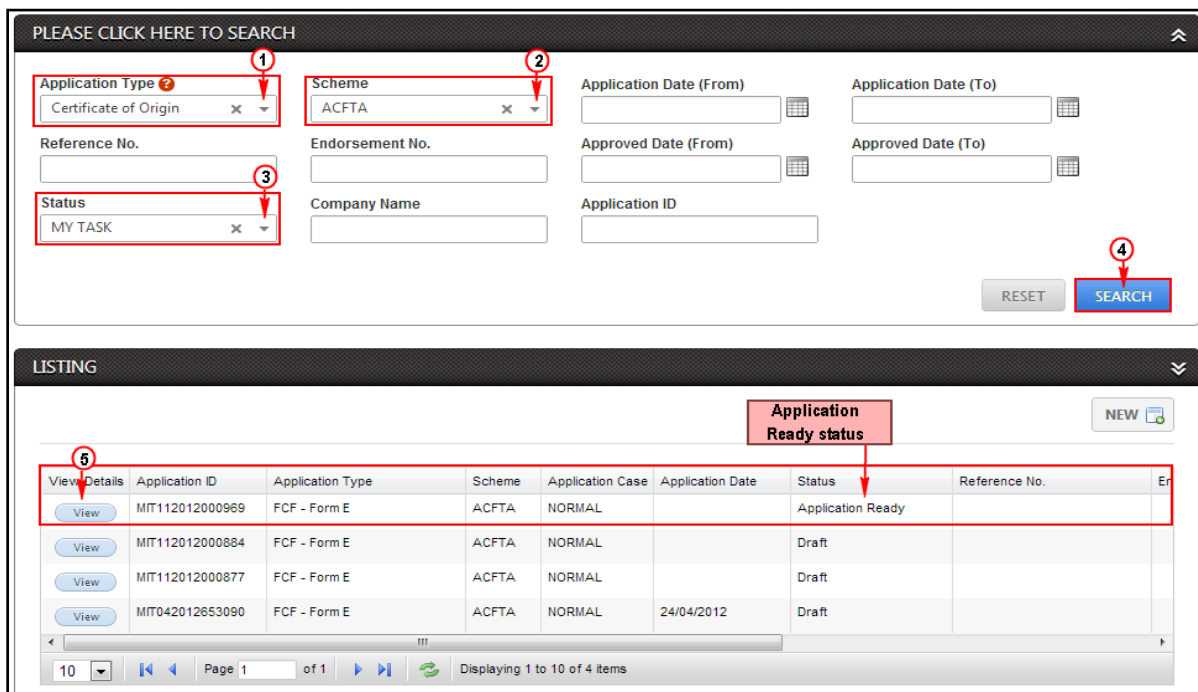


1. Click  dropdown to select update as **Application Ready**.
2. Click  button to save the application.
3. Window alert screen appear at top of page;





4. This CA application status remains as '**Application Ready**'.
5. The page automatically back to Listing screen.

#### b. Check Application Ready Status



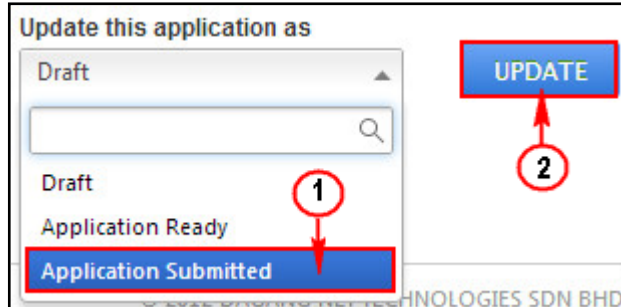
Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.
MIT112012000969	FCF - Form E	ACFTA	NORMAL		Application Ready	
MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft	
MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft	
MIT042012853090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft	



1. Click filters Application Type and select Certificate of Origin
2. Click filter Scheme and select ACFTA

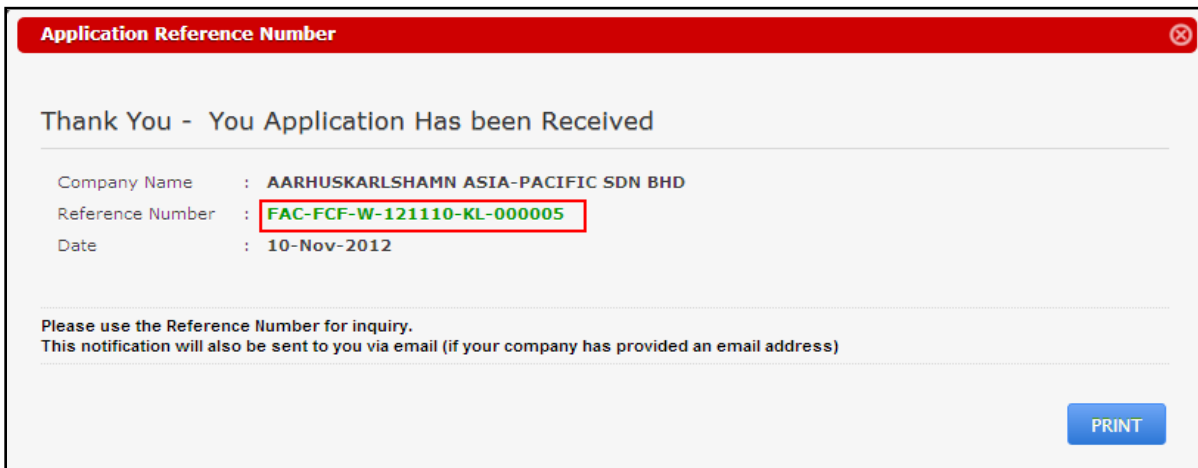
3. Click Status and select MY TASK
4. Click  to display the filtered search results; take note that the transactions are for ACFTA.
5. Click  button to view *Form* in application Ready status.

#### 4.4.4. Submit the CO Application



##### a. Submit CO



1. Click  dropdown to select update as **Application Submitted**.
2. Click  button to save the application.
3. Window alert screen appear;
4. Application Reference Number screen automatically appear.
5. The *Reference Number* is system generated upon successful submission of a CO application.




**Note:** Please use this Reference Number for inquiry.

6. Click  button to print Reference Number.
7. Click  button to close the screen.
8. Pop up print application reference number screen appear in a new tab window;

Application ID	MIT112012000969
Scheme Type	ACFTA
Application Type	FCF - Form E
Company Name	AARHUSKARLSHAMN ASIA-PACIFIC SDN BHD
Applicant Name	poh sai see
Reference No	FAC-FCF-W-121110-KL-000005
Applicant Date	10/11/2012 15:20:50

9. Click  button to close this screen.

10. This CO Application status has been updated from 'Draft' to 'Application Submitted'. The application is submitted to the MITI Verifier for verification.

11. Click  at top of page to view the application.

#### b. Check Application Submitted Status

PLEASE CLICK HERE TO SEARCH

1  
Application Type  
Certificate of Origin

2  
Scheme  
ACFTA

3  
Status  
Application Submitted

Application Date (From)  
Application Date (To)  
Approved Date (From)  
Approved Date (To)  
Company Name  
Application ID

4  
RESET SEARCH

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
5 View	MIT112012000969	FCF - Form E	ACFTA	NORMAL	10/11/2012	Application Submitted	FAC-FCF-W-121110-KL-000005	
View	MIT112012000960	FCF - Form E	ACFTA	NORMAL	08/11/2012	Application Submitted	FAC-FCF-W-121108-KL-000004	
View	MIT112012000952	FCF - Form E	ACFTA	NORMAL	07/11/2012	Application Submitted	FAC-FCF-W-121107-KL-000002	
View	MIT112012000845	FCF - Form E	ACFTA	NORMAL	01/11/2012	Application Submitted	FAC-FCF-W-121101-KL-000001	
View	MIT042009021931	FCF - Form E	ACFTA	ISSUE RETRO	09/04/2009	Application Submitted	FAC-FCF-W-120910-KL-000000	
View	MIT042012653420	FCF - Form E	ACFTA	NORMAL	18/10/2012	Application Submitted	FAC-FCF-W-121018-KK-000000	

10 Page 1 of 1 Displaying 1 to 10 of 6 items

1. Click filters Application Type and select Certificate of Origin.
2. Click filter Scheme and select ACFTA
3. Click Status and select Application Submitted.

4. Click **SEARCH** to display the filtered search results; take note that the transactions are for ACFTA.
5. Click **View** button to view *Form* in application Submitted status.

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#)

**Company Details**

Company Name: AARHUSKARLSHAMN ASIA-PACIF

ROC / ROB No.: 516423P

Company Address: Choose Branch Address

LOT 26, 03-04, 26TH FLOOR | MENARA KH | JALAN SULTAN ISMAIL

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type	Response From
10/11/2012	03:20:50	Application Submitted			TRADER	trduser

Status: Application Submitted [UPDATE](#) [PREVIEW](#)

**Print Option**

Print Importing Country HS Code

Print Exporting Country HS Code

[PRINT](#)

6. As you can see, Transaction View section appears the status at the bottom of application.

**Note:** The update button for Application Submitted has been visible.

7. Click **PRINT** button to print the form.
8. DNEXT Print screen appear.

DNEXT PRINT™ - Google Chrome

[Preview](#) [Print](#) [Print Properties](#)

Printer: KONICA MINOLTA 211

v1.0.0

9. Click **Preview** button to view the **Form**.


Preview

100%

**ORIGINAL**

<b>1. Products consigned from (Exporter's business name, address, country)</b> COMPANY TRADER Abed 123 12312 312312312			<b>Reference No.</b>  <b>ASEAN-CHINA FREE TRADE AREA PREFERENTIAL TARIFF CERTIFICATE OF ORIGIN</b> (Combined Declaration and Certificate)  <b>FO</b> Issued in <u>MA</u> (Country) See Overleaf Notes		
<b>2. Products consigned to (Consignee's name, address, country)</b> safsfsl fvdskf xcvxcvbcx cxhxcbs, 24214, cxvxcbvxcbv, dgfdsgsdg, INDONESIA			<b>4. For Official Use</b> <input type="checkbox"/> <b>P</b> Preferential Treatment Given <input type="checkbox"/> <b>L</b> Preferential Treatment Not Given (Please state reason/s)		
<b>3. Means of transport and route (as far as known)</b>  <b>Departure date</b> 15 November 2012 by MAIL  <b>Vessel's name/Aircraft etc.</b> SDGSDGSDF GDSGDG  <b>Port of Discharge</b> IDAMQ - AMBON - MALUCAS			<b>Signature of Authorised Signatory of the Importing Party</b> _____		
<b>5. Item number</b>	<b>6. Marks and numbers on packages</b>	<b>7. Number and type of packages, description of products (including quantity where appropriate and HS number of the Importing Party)</b>	<b>8. Origin criteria (see Overleaf Notes)</b>	<b>9. Gross weight or other quantity and value (FOB)</b>	<b>10. Number and date of invoices</b>
1.	wewqqdes22	234, 2G good IMPORTING COUNTRY HS CODE 151620990	WO	2342 null nullnull	23144223 15/11/2012
<b>11. Declaration by the exporter</b> The undersigned hereby declares that the above details and statement are correct; that all the products were produced in <u>MA</u> (Country)  and that they comply with the origin requirements specified for these products in the Rules of Origin for the AFTA for the products exported to <u>INDONESIA</u> (Importing Country)  WILAYAH PASIR SEKUTAN 08 November 2012 AAMIR SHAMIN SHAMIN ASIA-PACIFIC SDN BHD Place and date, signature of authorised signatory			<b>12. Certification</b> It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct.   <b>for Secretary General Ministry of International Trade and Malaysia</b> Kuala Lumpur and 08 November 2012 FAC-PCF-W-121108-KL-000004  Place and date, signature and stamp of certifying authority		
<b>13.</b> <input type="checkbox"/> Issued Retroactively <input type="checkbox"/> Exhibition <input type="checkbox"/> Movement Certificate <input type="checkbox"/> Third Party Invoicing					

Page 1 of 1

10. Click  button to print the attachment.

## 4.5. Edit a CO Application

The CO applications with either one of the status below are pending for Trader's actions:

- **Draft** – Occurs after Trader clicked **UPDATE** in a new CO without submitting to MITI officers yet.
- **Application Ready** – Occurs after Trader clicked **UPDATE** in a new CO for Trader's manager / authorized personnel to submit the application to MITI officers.
- **Application Queried** – Occurs after MITI officers query the application (e.g., for further information, missing data etc). The MITI officers can be MITI Verifier, MITI Recommender or MITI Approver.

### 4.5.1. CO in draft Status

#### Step 1 Go to Listing Panel

The screenshot shows a web interface for managing CO applications. At the top, there is a search panel titled 'PLEASE CLICK HERE TO SEARCH'. It contains several filters: 'Application Type' (set to 'Certificate of Origin'), 'Scheme' (set to 'ACFTA'), 'Application Date (From)', 'Application Date (To)', 'Reference No.', 'Endorsement No.', 'Approved Date (From)', 'Approved Date (To)', 'Status' (set to 'MY TASK'), 'Company Name', and 'Application ID'. There are 'RESET' and 'SEARCH' buttons. Below the search panel is a 'LISTING' section with a 'NEW' button. It contains a table with columns: 'View Details', 'Application ID', 'Application Type', 'Scheme', 'Application Case', 'Application Date', 'Status', 'Reference No.', and 'En'. The table lists four applications, all with 'Draft' status. The first application has 'Application ID' MIT112012000969, 'Application Type' FCF - Form E, 'Scheme' ACFTA, 'Application Case' NORMAL, and 'Application Date' 24/04/2012. The 'View' button for the first application is highlighted with a red box and a circled number 5.

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012000969	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

1. Click filter Application Type and select Certificate of Origin
2. Click filter Scheme and select ACFTA
3. Click Status and select My Task
4. Click **SEARCH** to display the filtered search results; take note that the transactions are for ACFTA.
5. Click **View** button to view *Certificate of origin with draft status* of this application.

## Step 2 Enter / Update Details in Certificate of Origin

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: AARHUSKARLSHAMN ASIA-PACIF ROC / ROB No.: 316423P

Company Address: AARHUSKARLSHAMN ASIA-PACIF  
 LOT 26, 03-04, 26TH FLOOR MENARA KH JALAN SULTAN ISMAIL

Telephone No. (Mobile): 01327108493 Postcode: 50250 Telephone No. (Office): 03-27108493 City:

Fax No.: 03-21441693 State: WILAYAH PERSEKUTUAN Email: Country:

Trader Reference No.:

**LC Address**

Company Name: COMPANY TRADER

Company Address: Jalan ceonghaw Wisma taunderchok Kuala Lumpur

---

**Finished Product**

[View Details](#) Finished Product ID: FAC-PP-111103-000236 Tariff Desc: Hydrogenated Palm Oil Tariff Code: 151620000 Brand / Model: [Click Here](#) Manufacturer: Unilata Berhad Origin Criteria: X Origin: 100

---

**Attached Document**

[ATTACH DOCUMENT](#)

Action	Document Name	File Code
<a href="#">View</a>	MIT112012000969_10.jpg	PCO_BL_IND_1
<a href="#">View</a>	MIT112012000969_1.xlsx	PCO_RIV
<a href="#">View</a>	MIT112012000969_10.jpg	PCO_BL_IND_0

---

**Good Consigned To (Consignee's Name,Address,Country)**

Company Name: Indah Permai ROC / ROB No.: 428631-V

Company Address: 4-2 JALAN MOLEK 1/12 TAMAN MOLEK 81100 JOHOR BAHRU, JOHOR.

Telephone No. (Mobile): 0126783245 Postcode: 75150 Telephone No. (Office): 0623456789 City: Indonesia

Fax No.: 0623456789 State: Jitra Email: indah@gmail.com Country: INDONESIA

---

**Agent Profile (Agent Name,Address,Country)**

Company Name: INDAH PERMAI FORWARDIN ROC / ROB No.: 428631-V

Company Address: 4-2 JALAN MOLEK 1/12 TAMAN MOLEK 81100 JOHOR BAHRU, JOHOR.

Telephone No. (Mobile): Postcode: Telephone No. (Office): City:

Fax No.: State: KELANTAN Email: Country:

---

**Means of Transport and Route (As far as known)**

Vessel's Name / Air Craft, etc: air asia Feeder Vessel's Name: hesjinaj Mode of Transport: AIR TRANSPORT Export Date: 08-11-2012

Port of Discharge: IDAHR - AMURANG Port of Discharge(For LC):

---

**Record of Certificate of Origin**

**Contact Person**

Name: Jaclyn Victor Designation: Assistant Manager IC / Passport No.: 780404105486 Telephone No.: 0122853409

---

**Declaration Details**

Preferred Branch of Application Processing: Kuala Lumpur

**Declaration Details**

Name: poh sai see Designation: pengurus kanan IC / Passport No.: 6789095234 Telephone No.: 062637954

Email: poh@gmail.com Date: 15/11/2012 K2 Registration No.: 12

Trader Remarks:

Undertaking by Exporter to Submit the bill of Lading / Airway Bill / Endorsed Custom Declaration Form For the Issuance of Form E Prior To Exporting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and The Copy of Issued Form E: 10-11-2012

The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to (Importing Country).

---

**Transaction Type**



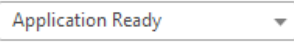
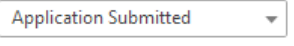
☐ Third Party Invoicing ☒ Exhibition ☐ Issue Retroactively ☐ Movement Certification

Update this application as: Draft [UPDATE](#) [PREVIEW](#)

1. Enter / update entire section if necessary.

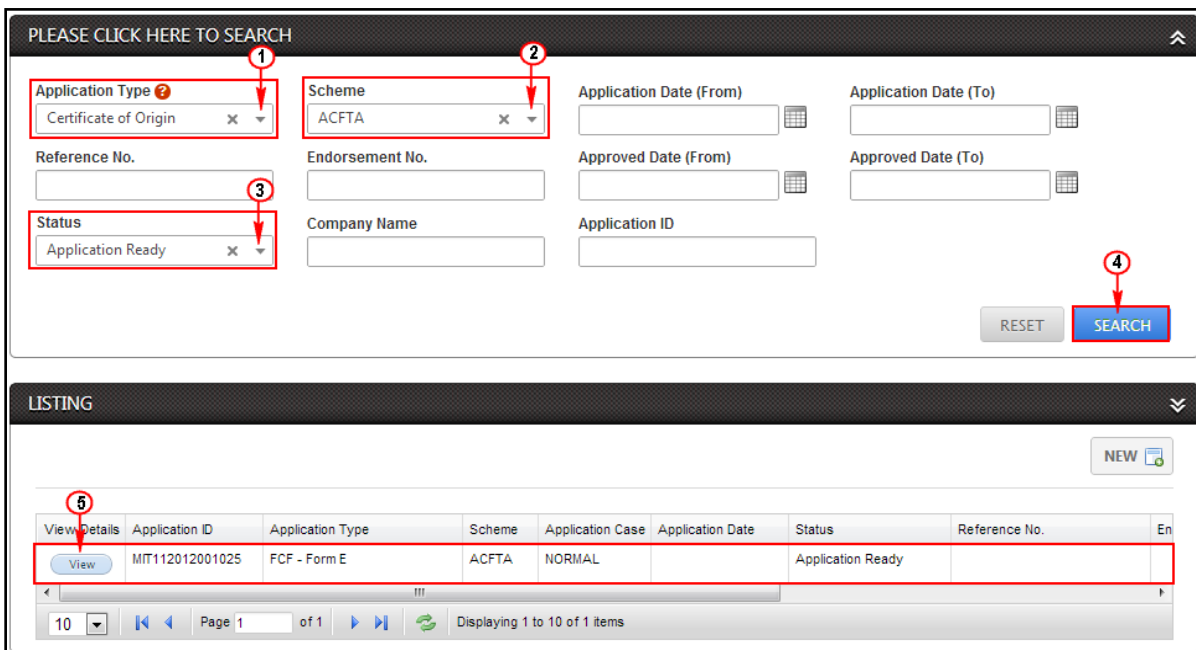
### Step 3 Update the application

1. Click either one of these buttons below for action:



Icon	Description
	To return to CA / CAA / CO Transaction screen.
	To save the CO application.
	To submit the CO application to Trader's administrator.
	To submit the CO application to MITI Verifier.

#### 4.5.2. CO in Ready Status

### Step 1 Go to Listing Panel



The screenshot shows a web interface for searching and listing applications. The top section is titled 'PLEASE CLICK HERE TO SEARCH' and contains several search filters: 'Application Type' (set to 'Certificate of Origin'), 'Scheme' (set to 'ACFTA'), 'Application Date (From)' and 'To', 'Approved Date (From)' and 'To', 'Reference No.', 'Endorsement No.', 'Company Name', and 'Application ID'. There are 'RESET' and 'SEARCH' buttons. The bottom section is titled 'LISTING' and shows a table of results. The first row is highlighted with a red box and a 'View' button is circled with a red arrow labeled '5'. The table columns are: View Details, Application ID, Application Type, Scheme, Application Case, Application Date, Status, Reference No., and En. The first row shows Application ID MIT112012001025, Application Type FCF - Form E, Scheme ACFTA, Application Case NORMAL, Application Date, Status Application Ready, and Reference No. The bottom of the page shows pagination: Page 1 of 1, Displaying 1 to 10 of 1 items.

1. Click filters Application Type and select Certificate of Origin.
2. Click filter Scheme and select ACFTA
3. Click Status and select Application Ready
4. Click  to display the filtered search results; take note that the transactions are for ACFTA.
5. Click  button to view *Certificate of Origin with Application Ready status* of this application.

## Step 2 Enter / Update Details in Certificate of Origin Screens

**Certificate of Origin- ACFTA [ MIT112012001025 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name  
AARHUSKARLSHAMN ASIA-PACIF

Company Address  
LOT 26, 03-04, 26TH FLOOR

Telephone No. (Mobile)  
03-21441093

Fax No.  
03-21441093

Trader Reference No.

LC Address  
Company Name  
COMPANY TRADER

Company Address  
Abcd 123

ROC / ROB No.  
516423P

Postcode  
50250

State  
WILAYAH PERSEKUTUAN

Telephone No. (Office)  
03-27108492

Email

City  
KUALA LUMPUR

Country

---

**Finished Product**

View Details

Finished Product ID  
FAC-FCN-PP-121021-000000

Tariff Desc  
HYDROGENATED PALM KERNEL

Tariff Code  
151020990

Brand / Model  
Click Here

Manufacturer  
UNITATA BERHAD

Origin Criteria  
ACFTA Cumulative Cu

Origin  
100

---

**Attached Document**

ATTACH DOCUMENT

Action	Document Name	File Code
<a href="#">View</a>	MIT112012001025_1.pdf	PCO_INV
<a href="#">View</a>	MIT112012001025_2.pdf	PCO_BI_PD_0

---

**Good Consigned To (Consignee's Name,Address,Country)**

Company Name  
fdesfde

Company Address  
dfdf

Telephone No. (Mobile)  
3r532325

Fax No.  
23532525

Postcode  
53252

State  
vbxccv

Telephone No. (Office)  
3255235

Email  
dfsdgs@cdzfv.com

City  
xevxcccby

Country  
CHINA

---

**Agent Profile (Agent Name,Address,Country)**

Company Name  
GATEWAY LINK-UP SDN BHD

Company Address  
NO 121A PERSARAN RAJA MUDA

Telephone No. (Mobile)  
41q423453

Fax No.  
442352

Postcode  
53253

State  
JOHOR

Telephone No. (Office)  
325235

Email  
dfsdgs@cdzfv.com

City  
vcvbdxfb

Country  
sdggfd

---

**Means of Transport and Route (As far as known)**

Vessel's Name / Air Craft, etc  
gngsgd

Port of Discharge  
CNBYG - BAI YU GUAN / BAYUGW

Feeder Vessel's Name  
dggss

Port of Discharge(For LC)  
vsdfgdyg

Mode of Transport  
ROAD TRANSPORT

Export Date  
14/11/2012

---

**Record of Certificate of Origin**

Contact Person

Name  
ZULKFLI BIN HAMID

Designation  
BIG BOSS

IC / Passport No.  
690417025109

Telephone No.  
013 3929392

---

**Declaration Details**

Preferred Branch of Application Processing  
Sabah

Declaration Details

Name  
Jaelyn Victor

Email  
fasfd@dsq.com

Trader Remarks  
fdhbd

Designation  
Assistant Manager

Date  
22/11/2012

IC / Passport No.  
780404105486

K2 Registration No

Undertaking by Exporter to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form For the Issuance of Form E Prior To Exporting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form E2 and The Copy of Issued Form E [ 14/11/2012 ]

The undersigned hereby declares that the above details and statements are correct, that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to importing country.

---

**Transaction Type**

☐ Third Party Invoicing

☒ Exhibition

☐ Issue Retroactively

☐ Movement Certification

Update this application as  
Application Ready

[UPDATE](#) [PREVIEW](#)

---

**Print Option**

Print Importing Country HS Code  
☒




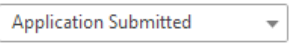
Print Exporting Country HS Code  
☐

[PREVIEW](#)

1. Enter /update details in the respective field/s and sections if necessary.

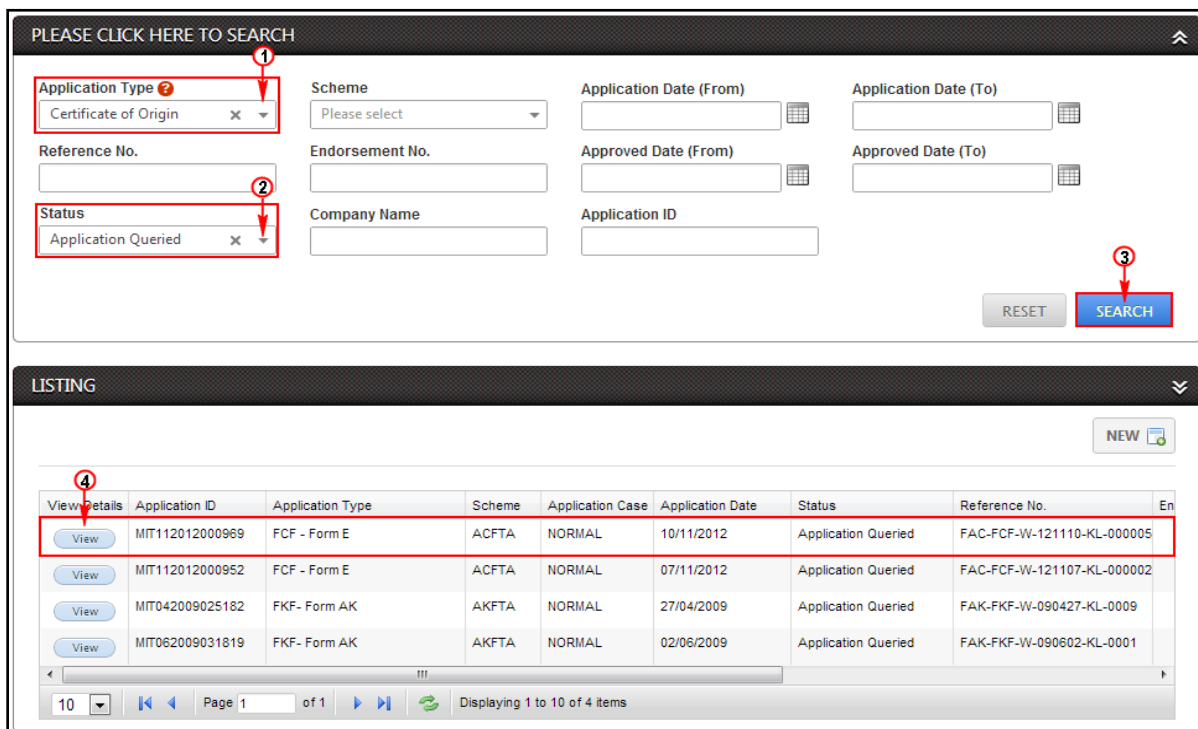
### Step 3 Update the application

1. Click either one of these buttons below for action:

Icon	Description
	To return to <i>Certificate of Origin</i> screen.
	To save the CO application.
	To submit the CO application to Trader's administrator.
	To submit the CO application to MITI Verifier.



#### 4.5.3. CO in Application Queried Status

### Step 1 Go to Search Panel



The screenshot displays the 'PLEASE CLICK HERE TO SEARCH' panel. It includes several filter fields: 'Application Type' (set to 'Certificate of Origin'), 'Scheme' (set to 'Please select'), 'Application Date (From)' and 'Application Date (To)', 'Reference No.', 'Endorsement No.', 'Approved Date (From)' and 'Approved Date (To)', 'Company Name', and 'Application ID'. There are 'RESET' and 'SEARCH' buttons. Below the search panel is a 'LISTING' section with a table of results. The first row is highlighted, showing details for Application ID MIT112012000969, Application Type FCF - Form E, Scheme ACFTA, Application Case NORMAL, Application Date 10/11/2012, Status Application Queried, and Reference No. FAC-FCF-W-121110-KL-000005. A 'View' button is next to the first row.

View details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012000969	FCF - Form E	ACFTA	NORMAL	10/11/2012	Application Queried	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012000952	FCF - Form E	ACFTA	NORMAL	07/11/2012	Application Queried	FAC-FCF-W-121107-KL-000002	
<a href="#">View</a>	MIT042009025182	FKF - Form AK	AKFTA	NORMAL	27/04/2009	Application Queried	FAK-FKF-W-090427-KL-0009	
<a href="#">View</a>	MIT062009031819	FKF - Form AK	AKFTA	NORMAL	02/06/2009	Application Queried	FAK-FKF-W-090602-KL-0001	

1. Click Application Type and select Certificate of Origin.
2. Click Status and select Application Queried.
3. Click  to display the filtered search results.
4. Click  button to view *Certificate of Origin with Application Queried status* of this application.

## Step 2 Enter / Update Details in Certificate of Origin Screens

**Certificate of Origin- ACFTA [ MIT112012000969 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: AARHUSKARLSHAMN ASIA-PACIF      ROC / ROB No.: 516423P

Company Address: Choose Branch Address

LOT 26, 03-04, 26TH FLOOR      MENARA KH      JALAN SULTAN ISMAIL

Telephone No. (Mobile): 01327108493      Postcode: 50250      Telephone No. (Office): 03-27108493      City: KUALA LUMPUR

Fax No.: 03-21441693      State: WILAYAH PERSEKUTUAN      Email:      Country:

---

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type	Response From
10/11/2012	03:20:50	Application Submitted			TRADER	trduser
11/11/2012	10:32:54	Application Queried	try submit new 1		TRADER	dbb9416c-6f82-4ecf-

Update this application as: Application Queried      [UPDATE](#)      [PREVIEW](#)

---

**Print Option**

Print Importing Country HS Code: ☒      Print Exporting Country HS Code: ☐

[PREVIEW](#)

- Note that the screen displays the *Transaction View* section of the queried application.
- Refer to *Response Description*, *User Type*, and *Response From* columns to determine what is queried by the MITI officers. The response may be from any MITI officers below:
  - MITI Verifier
  - MITI Recommender
  - MITI Approver
- Click [View](#) at **Finished Product**. Enter / update details if necessary.



Update this application as

Application Queried

[Application Resubmitted](#)

Application Queried

[UPDATE](#)

- Click  dropdown to select **Application Resubmitted** to resubmit application.
- Click  button to update the application.
- Pop up screen appear at top of your page ;

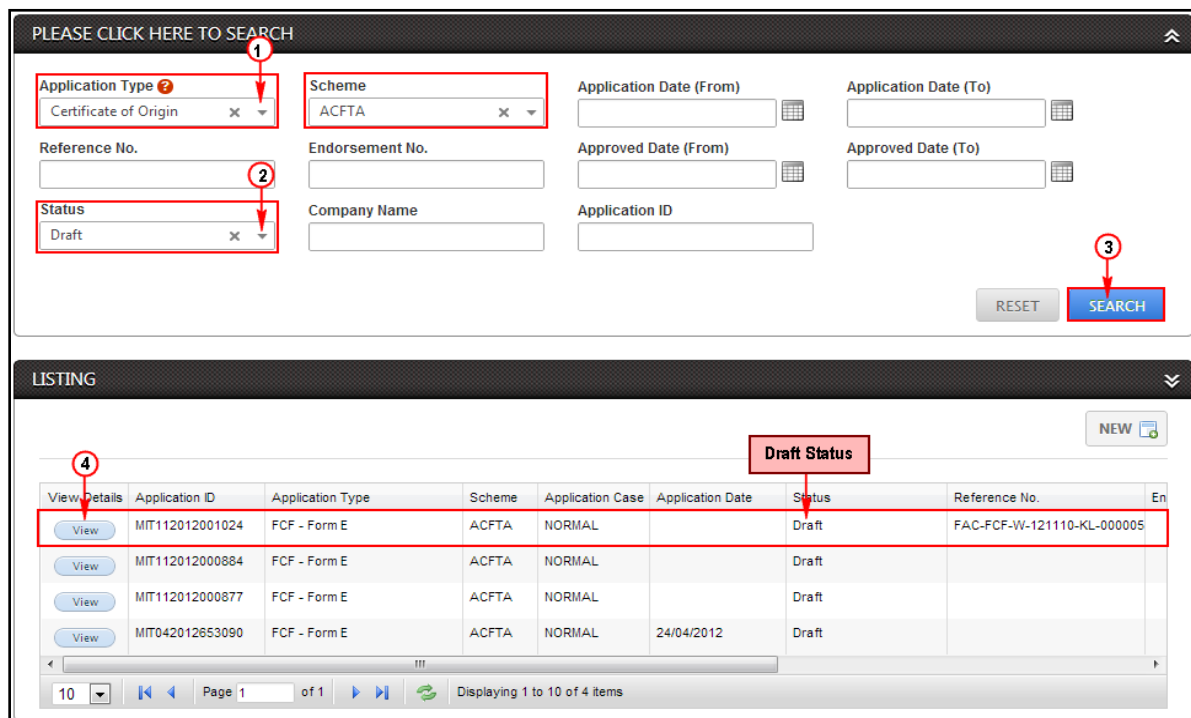


## 4.6. Delete CO Application

Trader may delete a CO application in the *Listing* panel screen.

**Note:** Only draft status will be deleted.

### Step 1 Go to Search Panel



PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x

Scheme: ACFTA x

Application Date (From):

Application Date (To):

Reference No.:

Endorsement No.:

Approved Date (From):

Approved Date (To):

Status: Draft x

Company Name:

Application ID:

RESET SEARCH


LISTING

NEW

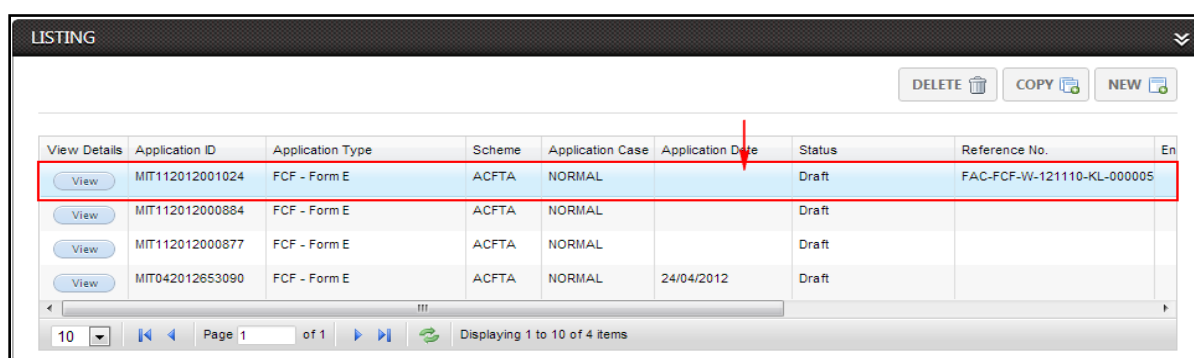
**Draft Status**


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012001024	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

10 Page 1 of 1 Displaying 1 to 10 of 4 items

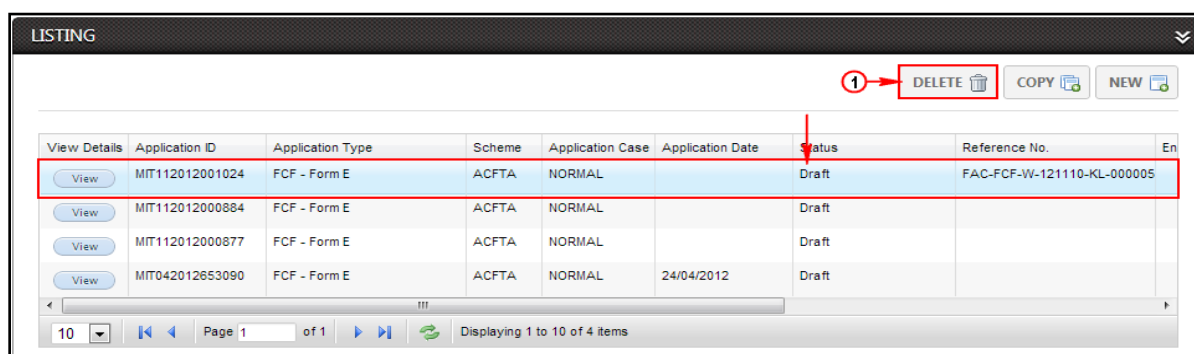
- Click filters Application Type and select Certificate of Origin.
- Click filter Scheme and select ACFTA
- Click Status and select Draft
- Click  to display the filtered search results; take note that the transactions are for ACFTA, draft.
- The draft result will appear in the listing panel.

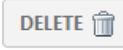
## Step 2 Select Delete Applications

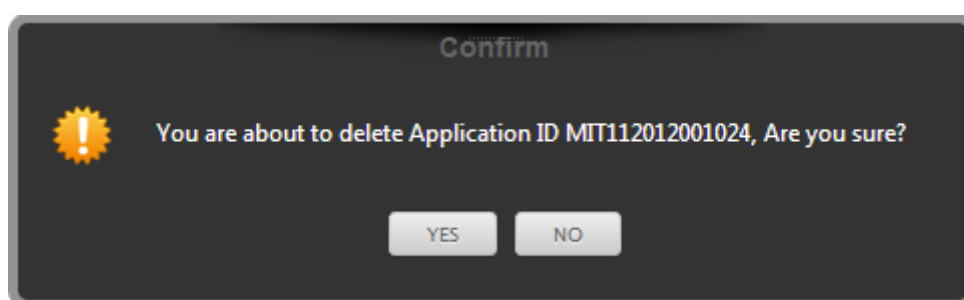




1. Point your mouse into the transaction and click at selected row table until it change colour to light blue.
2. Automatically button of  and  appear.

## Step 3 Delete Applications



1. Click  button.
2. Window pops up to confirm deleting the application(s), as follows:



3. Click  to confirm delete or Click  to exit the pop-up window without deleting the application(s) and return to Listing Panel screen.
4. Deleted application(s) is removed from the Listing panel screen.

## 4.7. Copy CO Application

Trader may copy CO application in the *Listing* panel screen.

**Note:** Only draft status will be copy.

### Step 1 Go to Search Panel

The screenshot shows a web application interface. The top section is titled 'PLEASE CLICK HERE TO SEARCH'. It contains several input fields: 'Application Type' (dropdown menu with 'Certificate of Origin' selected), 'Scheme' (dropdown menu with 'ACFTA' selected), 'Application Date (From)', 'Application Date (To)', 'Reference No.', 'Endorsement No.', 'Approved Date (From)', 'Approved Date (To)', 'Status' (dropdown menu with 'Draft' selected), 'Company Name', and 'Application ID'. There are 'RESET' and 'SEARCH' buttons. Below this is a 'LISTING' panel. It has a 'NEW' button and a 'Draft Status' filter. A table displays search results with columns: View, Details, Application ID, Application Type, Scheme, Application Case, Application Date, Status, Reference No., and En. The first row is highlighted with a red border. At the bottom, there is a pagination bar showing 'Page 1 of 1' and 'Displaying 1 to 10 of 4 items'.

1. Click filter Application Type and select Certificate of Origin.

2. Click filter Scheme and select ACFTA

3. Click Status and select Draft

4. Click **SEARCH** to display the filtered search results; take note that the transactions are for ACFTA, draft.

5. The draft result will appear in the listing panel.

View	Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>		MIT112012001024	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>		MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>		MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>		MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

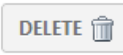

## Step 2 Select Copy Applications

LISTING

DELETE COPY NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012001024	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

10 Page 1 of 1 Displaying 1 to 10 of 4 items

1. Point your mouse into the transaction and click at selected row table until it change colour to light blue.
2. Automatically button of  and  appear.


## Step 3 Copy Applications

LISTING


DELETE **COPY** NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012001024	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		



10 Page 1 of 1 Displaying 1 to 10 of 4 items

1. Click  button to copy the application.
2. Window pops up to confirm copy the application(s), as follows:

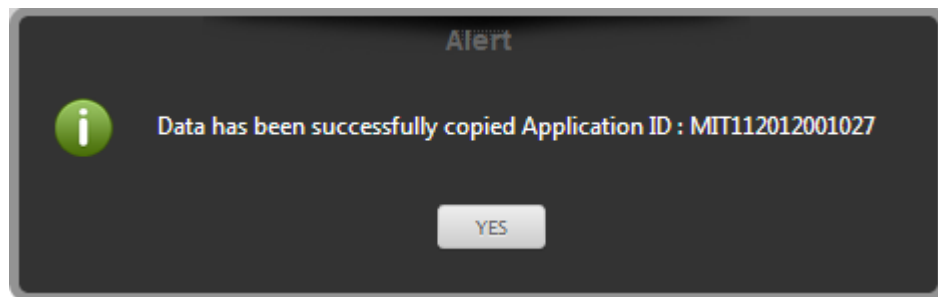
**Confirm**

 You are about to copy application with ID : **MIT112012001024**  
 Confirm to copy? Note: Application with Type Form (Normal / Third Party Invoicing / Third Country Invoicing / Issue Retroactively / Exhibition) and Draft / Approved / Rejected status will be copied. Copy function is not available for Additional Brand / Model (CAA). Please select records for Cost Analysis (CA) or / and Certificate of Origin (CO).

YES NO

3. Click  to confirm copy or Click  to exit the pop-up window without copy the application(s) and return to Listing Panel screen.

- Window pop up appear to confirm data has been successfully copied application.



- Click **YES** to proceed or Click **NO** to exit.
- The screen automatically shows a certificate origin screen.
- You may fill in the form.

**Certificate of Origin- ACFTA [ MIT112012001027 ]**

[BACK TO MAIN](#)

**Company Details**

Company Name  ROC / ROB No.

Company Address  
Choose Branch Address

Telephone No. (Mobile)  Postcode  Telephone No. (Office)  City

Fax No.  State  Email  Country

Trader Reference No.

- Click [BACK TO MAIN](#) button to see the listing panel.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

**LISTING**

[Copy application](#)

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Reference No.	En
<a href="#">View</a>	MIT112012001027	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012001024	FCF - Form E	ACFTA	NORMAL		Draft	FAC-FCF-W-121110-KL-000005	
<a href="#">View</a>	MIT112012000884	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT112012000877	FCF - Form E	ACFTA	NORMAL		Draft		
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012	Draft		

Page 1 of 1  
Displaying 1 to 10 of 5 items

- Copy application in the listing.